

| FY 2018-19 OPERATING BUDGET      |  |   |                           |                   |                       |                    |                                    |  |
|----------------------------------|--|---|---------------------------|-------------------|-----------------------|--------------------|------------------------------------|--|
|                                  |  |   |                           |                   |                       |                    | Difference<br>FY19-FY18<br>Budgets | FY 2018-19   |
|                                  |  |   | FY 16-17<br>FINAL (CASH)* | FY17-18<br>BUDGET | FY 17-18<br>Projected | FY 18-19<br>BUDGET |                                    |  |
| <b>REVENUE</b>                   |  |   |                           |                   |                       |                    |                                    |  |
| <b>OPERATING REVENUE</b>         |  |   |                           |                   |                       |                    |                                    |  |
| <b>4031 - Water Bill Revenue</b> |  |   |                           |                   |                       |                    |                                    |  |
|                                  |  | 4031.1. - Capital Debt Reduction Cha          | 270,660                   | 278,615           | 279,779               | 288,172            | 9,557                              | 3% rate increase based on projected  |
|                                  |  | 4031.1. - Water Sales - Base Rate             | 1,487,836                 | 1,528,520         | 1,511,808             | 1,557,162          | 28,642                             | 3% rate increase based on projected  |
|                                  |  | 4031.1. - Water Sales - Usage Charges + Other | 547,418                   | 575,358           | 619,588               | 638,176            | 62,818                             | Flat sales, 3% increase based on projected   |
|                                  |  | <b>4031.1. - Total Water Sales</b>            | <b>2,035,254</b>          | <b>2,103,878</b>  | <b>2,131,396</b>      | <b>2,195,338</b>   | <b>91,460</b>                      |  |
|                                  |  | <b>Total OPERATING REVENUE</b>                | <b>2,305,913</b>          | <b>2,382,493</b>  | <b>2,411,175</b>      | <b>2,483,510</b>   | <b>101,017</b>                     |  |
| <b>NON-OPERATING REVENUE</b>     |  |   |                           |                   |                       |                    |                                    |  |
|                                  |  | 4445 - Grant Proceeds                         | 0                         | 0                 | 0                     | -                  | -                                  |  |
|                                  |  | 1700 - Interest                               | 9,910                     | 8,000             | 7,300                 | 8,000              | -                                  |  |
|                                  |  | 3600 - Construction New Services              | 12,636                    | 7,000             | 10,000                | 7,000              | -                                  |  |
|                                  |  | 3601 - Construction Service Upgrades          | 3,341                     | 2,000             | 8,000                 | 4,000              | 2,000                              |  |
|                                  |  | 4032 - Rent                                   | 107,393                   | 98,600            | 89,390                | 98,600             | -                                  | Crystal \$1361/mo = \$16,322<br>AT&T \$6856/mo = \$82,272  |
|                                  |  | 4040 - Miscellaneous Income                   | 2,679                     | 1,500             | 1,800                 | 1,500              | -                                  | USBank CC refunds<br>So. Cty Credit  |
|                                  |  | 4117 - SCWA Reimbursement                     | 2,495                     | 2,500             | 2,500                 | 2,500              | -                                  | CALWEP dues reimbursed thru 2019.  |
|                                  |  | <b>Total NON-OPERATING REVENUE</b>            | <b>138,454</b>            | <b>119,600</b>    | <b>118,990</b>        | <b>121,600</b>     | <b>2,000</b>                       |  |
|                                  |  | <b>Total Income</b>                           | <b>2,444,367</b>          | <b>2,502,093</b>  | <b>2,530,165</b>      | <b>2,605,110</b>   | <b>103,017</b>                     |  |
| <b>EXPENSES</b>                  |  |   |                           |                   |                       |                    |                                    |  |
| <b>OPERATING EXPENSES</b>        |  |   |                           |                   |                       |                    |                                    |  |
| <b>SALARY &amp; BENEFITS</b>     |  |   |                           |                   |                       |                    |                                    |  |
| <b>Salary</b>                    |  |   |                           |                   |                       |                    |                                    |  |
|                                  |  | 5910 - Wages                                  | 781,789                   | 801,720           | 794,800               | 811,200            | 9,480                              | Union MOU includes retirement pay provisions   |
|                                  |  | 5912 - Overtime                               | 30,073                    | 33,200            | 33,900                | 34,123             | 923                                |  |
|                                  |  | 5916 - On-Call Pay                            | 32,505                    | 33,100            | 35,000                | 34,950             | 1,850                              |  |
|                                  |  | 5918 - Extra help - Contract                  | 36,931                    | 37,100            | 36,900                | 34,100             | (3,000)                            |  |
|                                  |  | <b>Total Salary</b>                           | <b>881,298</b>            | <b>905,120</b>    | <b>900,600</b>        | <b>914,370</b>     | <b>9,250</b>                       |  |
| <b>Benefits</b>                  |  |   |                           |                   |                       |                    |                                    |  |
|                                  |  | 5500 - Flex Spending                          | -440                      | 0                 | 0                     | 0                  | -                                  |  |
|                                  |  | 5920 - Retirement net EE share                | 62,528                    | 65,100            | 56,231                | 75,281             | 10,181                             | employees pay employee share; Unfunded L = \$37000; ER Rate 8.418%                                   |
|                                  |  | 5920 - Retirement UL                          | 88,871                    | 90,000            | 112,000               | 105,000            | 15,000                             | employees pay employee share; Unfunded L = \$37000; ER Rate 8.418%                                   |
|                                  |  | 5922 - Payroll Taxes - Employer               | 15,366                    | 15,300            | 11,924                | 15,646             | 346                                |  |
|                                  |  | 5930 - Health/Dental/Vision/AFLA              | 162,451                   | 170,100           | 189,069               | 190,000            | 19,900                             |  |
|                                  |  | 5931 - Retiree health                         | 7,644                     | 7,680             | 10,608                | 7,680              | -                                  | Includes contribution to CERBT   |
|                                  |  | 5940 - Workers Comp Insurance                 | 45,125                    | 47,000            | 47,000                | 25,605             | (21,395)                           | Reduced this year  |
|                                  |  | <b>Total Benefits</b>                         | <b>381,545</b>            | <b>395,180</b>    | <b>426,832</b>        | <b>419,212</b>     | <b>24,032</b>                      |  |
|                                  |  | <b>Total SALARY &amp; BENEFITS</b>            | <b>1,262,843</b>          | <b>1,300,300</b>  | <b>1,327,432</b>      | <b>1,333,582</b>   | <b>33,282</b>                      |  |
| <b>SERVICES &amp; SUPPLIES</b>   |  |   |                           |                   |                       |                    |                                    |  |
| <b>Communications</b>            |  |   |                           |                   |                       |                    |                                    |  |
|                                  |  | 6040-I - Internet service                     | 1,943                     | 2,350             | 2,350                 | 2,350              | -                                  | Comcast -\$86.13/month: \$1034<br>GotoMyPC \$27.90/mo = \$334.80<br>Sonic.net \$47.90/mo (A) = \$575 |
|                                  |  | 6040-C - Cell Phones                          | 3,927                     | 4,050             | 4,050                 | 4,050              | -                                  | Verizon \$65/mo: \$780<br>Misc parts/holders: \$200<br>Cell phone reimburse \$255/mo - \$3060        |
|                                  |  | 6040-P - Pagers & Radios                      | 378                       | 620               | 620                   | 680                | 60                                 | American Messaging \$40/mo: \$480<br>Misc. parts/batteries: \$200                                    |
|                                  |  | 6040-T - Telephones                           | 14,884                    | 17,000            | 17,000                | 18,000             | 1,000                              | Ans. Service: \$2500<br>Phones: \$1,200/mo: \$15,000   |
|                                  |  | <b>Total Communications</b>                   | <b>21,132</b>             | <b>24,020</b>     | <b>24,020</b>         | <b>25,080</b>      | <b>1,060</b>                       |  |
| <b>Insurances</b>                |  |   |                           |                   |                       |                    |                                    |  |
|                                  |  | 6101 - Liability & Auto Ins.                  | 30,745                    | 33,000            | 33,000                | 33,000             | -                                  |  |

|  |  |  |  | FY 16-17<br>FINAL (CASH)* | FY17-18<br>BUDGET | FY 17-18<br>Projected | FY 18-19<br>BUDGET | Difference<br>FY19-FY18<br>Budgets | FY 2018-19   |
|--|--|--|--|---------------------------|-------------------|-----------------------|--------------------|------------------------------------|--|
|  |  |  | <b>Total Insurances</b>                        | <b>30,745</b>             | <b>33,000</b>     | <b>33,000</b>         | <b>33,000</b>      | <b>-</b>                           |  |
|  |  |  | <b>Maint/Rep - Office &amp; Vehicles</b>       |                           |                   |                       |                    |                                    |  |
|  |  |  | 6140 · Vehicle Maintenance                     | 10,412                    | 12,500            | 15,500                | 14,000             | 1,500                              |  |
|  |  |  | 6151 · Office Maintenance                      | 6,983                     | 6,400             | 6,600                 | 7,300              | 900                                | Alarm System - \$130/qr.= \$520<br>PacketFusion maint. contract - \$1500/year<br>SR Computers - \$195/mo = \$2340/year<br>Copy mach. maint - 1400/yr<br>Call One - \$1000/yr<br>Landscaping - \$300/yr<br>Misc / Other - \$250               |
|  |  |  | <b>Total Maint/Rep - Office &amp; Vehicles</b> | <b>17,395</b>             | <b>18,900</b>     | <b>22,100</b>         | <b>21,300</b>      | <b>2,400</b>                       |  |
|  |  |  | <b>Maint/Repair - Facilities</b>               |                           |                   |                       |                    |                                    |  |
|  |  |  | 6085 · Janitorial Services                     | 7,264                     | 8,800             | 8,800                 | 9,445              | 645                                | E. Kaasch (office Janitorial): \$215/mo = \$2580<br>United Site Svcs (port-o-lets): \$305/mo = \$3660<br>Recology Garbage \$1700<br>Sewer - CVTR / \$1200  |
|  |  |  | 6100 · SCADA System                            | 15,556                    | 5,000             | 5,000                 | 5,000              | -                                  |  |
|  |  |  | 6180 · Distribution System Repairs             | 50,510                    | 50,000            | 40,000                | 40,000             | (10,000)                           | Not accounting for "In- House Const." off-set  |
|  |  |  | 6235 · Treatment Sys/Well Repairs              | 51,536                    | 45,000            | 45,000                | 45,000             | -                                  | estimating (1) well rehab  |
|  |  |  | 6143 · Generator Maintenance                   | 396                       | 3,200             | 4,000                 | 1,000              | (2,200)                            | off year for planned maintenance   |
|  |  |  | <b>Total Maint/Repair - Facilities</b>         | <b>125,262</b>            | <b>112,000</b>    | <b>102,800</b>        | <b>100,445</b>     | <b>(11,555)</b>                    |  |
|  |  |  | <b>Miscellaneous Expenses</b>                  |                           |                   |                       |                    |                                    |  |
|  |  |  | 6280 · Memberships                             | 10,505                    | 10,800            | 10,800                | 11,500             | 700                                | USA \$165<br>AWWA \$420<br>CSDA \$6100<br>CUWCC \$2600 (reimbursed by SCWA)<br>MR Chamber -\$50<br>RR Chamber - \$150<br>Cal Rural \$1100<br>WCWW \$200  |
|  |  |  | 6303 · Claims                                  | 0                         | 1,500             | -                     | 1,500              | -                                  |  |
|  |  |  | 6593 · Governmental Fees                       | 33,569                    | 19,000            | 12,000                | 22,000             | 3,000                              | Elections costs: \$2,000<br>Notice of Determination \$230<br>Parcel List \$270<br>LAFCO \$6,700<br>Hazmat \$1200<br>Operator license fees \$400<br>System fees \$10,500  |
|  |  |  | <b>Total Miscellaneous Expenses</b>            | <b>44,074</b>             | <b>31,300</b>     | <b>22,800</b>         | <b>35,000</b>      | <b>3,700</b>                       |  |
|  |  |  | <b>Office Expense</b>                          |                           |                   |                       |                    |                                    |  |
|  |  |  | 6410 · Postage                                 | 19,758                    | 16,000            | 16,000                | 16,000             | -                                  | Billing (2000 pieces @ \$.485 X 12 months) = \$11,650<br>Prop 218 mailing: 4000 X .485 = \$1,940<br>1 extra mailing: 3600 X .485 = \$1,750<br>Other mail   |
|  |  |  | 6430 · Printing Expense                        | 4,898                     | 7,500             | 7,500                 | 7,500              | -                                  | Window Envelopes \$1100<br>Return Envelopes \$950<br>Water Bills + Autopay \$1500<br>Doorhangers \$400<br>Turn Off Notices \$600<br>Letterhead \$250<br>Misc. Inserts \$250<br>Prop 218 notice: \$700<br>Checkblanks \$200<br>Tagbooks \$700 |
|  |  |  | 6461 · Office Supplies                         | 5,153                     | 4,100             | 4,100                 | 5,000              | 900                                | Supplies \$4000<br>Plants/Landscaping \$150<br>Christmas Tree \$80<br>Christmas party \$400<br>Business lunches \$75<br>Paper products/coffee \$250  |

Sweetwater Springs Water District  
 FY 2018-2019 Operating and Capital Budget

|  |  |  |  | FY 16-17<br>FINAL (CASH)* | FY17-18<br>BUDGET | FY 17-18<br>Projected | FY 18-19<br>BUDGET | Difference<br>FY19-FY18<br>Budgets | FY 2018-19   |
|--|--|--|--|---------------------------|-------------------|-----------------------|--------------------|------------------------------------|--|
|  |  |  | 6800 · Subscriptions/Legal Notice        | 804                       | 1,100             | 1,100                 | 1,100              | -                                  | Press Democrat \$380<br>Legal Notices \$400<br>Sonoma West \$70<br>Safety Meeting Outlines \$85  |
|  |  |  | 6890 · Computers/Software                | 1,251                     | 3,000             | 1,700                 | 2,500              | (500)                              | Antivirus software \$0<br>Cloud software \$70<br>Misc \$400<br>Quickbooks upgrade \$0<br>3 workstations - \$2000<br>(KG/LK/CMH)  |
|  |  |  | 6579 · Furniture                         | 0                         | 500               | 500                   | 500                | -                                  |  |
|  |  |  | <b>Total Office Expense</b>              | <b>31,864</b>             | <b>32,200</b>     | <b>30,900</b>         | <b>32,600</b>      | <b>400</b>                         |  |
|  |  |  | <b>Operating Supplies</b>                |                           |                   |                       |                    |                                    |  |
|  |  |  | 6300 · Chemicals                         | 17,891                    | 18,500            | 18,500                | 20,000             | 1,500                              |  |
|  |  |  | 6880 · Tools and Equipment               | 2,741                     | 5,000             | 5,000                 | 5,000              | -                                  | Pipe locator: \$1,000., Cut-off saw \$900.   |
|  |  |  | 6881 · Safety Equipment                  | 1,167                     | 1,200             | 2,200                 | 1,200              | -                                  |  |
|  |  |  | <b>Total Operating Supplies</b>          | <b>21,799</b>             | <b>24,700</b>     | <b>25,700</b>         | <b>26,200</b>      | <b>1,500</b>                       |  |
|  |  |  | <b>Professional Services</b>             |                           |                   |                       |                    |                                    |  |
|  |  |  | 6083 · Laundry Service                   | 2,641                     | 3,000             | 1,300                 | -                  | (3,000)                            | (Mission cancelled)  |
|  |  |  | 6514 · Lab/Testing Fees                  | 9,868                     | 14,000            | 13,000                | 12,500             | (1,500)                            |  |
|  |  |  | 6570 · Consultant Fees                   | 17,640                    | 18,000            | 18,000                | 18,000             | -                                  | IEDA \$12,500<br>Open Spatial (Mapping): \$4,200<br>SR Computers/Chris Meyers (non-maintenance work) \$1000  |
|  |  |  | 6610 · Legal                             | 11,230                    | 20,000            | 15,000                | 20,000             | -                                  |  |
|  |  |  | 6630 · Audit/Accounting                  | 35,856                    | 35,500            | 38,000                | 39,000             | 3,500                              | ADP \$55/2 weeks = \$1300<br>W-2s = \$80<br>Authorize.net \$500<br>Auditor \$8,500<br>Harbortouch \$18,000<br>E-check fees = \$1680<br>West America fees \$230/mo = \$2760<br>1099 = \$175<br>County Accounting Fees = \$700<br>GASB 68 prep = \$1,300 |
|  |  |  | <b>Total Professional Services</b>       | <b>77,235</b>             | <b>90,500</b>     | <b>85,300</b>         | <b>89,500</b>      | <b>(1,000)</b>                     |  |
|  |  |  | <b>Rents &amp; Leases</b>                |                           |                   |                       |                    |                                    |  |
|  |  |  | 6820 · Equipment                         | 1,589                     | 3,300             | 3,300                 | 3,300              | -                                  | Postage machine \$1300<br>Action rents: \$2000   |
|  |  |  | 6840 · Building & Warehouse              | 28,348                    | 29,790            | 29,790                | 29,790             | -                                  | 2% rent increase: \$2,482.50/mo = \$29,790   |
|  |  |  | <b>Total Rents &amp; Leases</b>          | <b>29,937</b>             | <b>33,090</b>     | <b>33,090</b>         | <b>33,090</b>      | <b>-</b>                           |  |
|  |  |  | <b>Transportation &amp; Travel</b>       |                           |                   |                       |                    |                                    |  |
|  |  |  | 7120 · Seminars & related travel         | 1,671                     | 2,650             | 2,650                 | 2,650              | -                                  | JK - \$250<br>LK and CMH - \$400<br>Field: \$1500, GM - \$500  |
|  |  |  | 7201 · Vehicle Gas                       | 17,807                    | 23,000            | 18,000                | 20,000             | (3,000)                            |  |
|  |  |  | 7300 · Travel Reimbursements             | 5,534                     | 6,400             | 6,400                 | 6,400              | -                                  | SM - \$50/mo = \$600 (A)<br>KG \$400/mo = \$4800 (F)<br>CMH/LK/JK \$80/mo = \$960 (A)  |
|  |  |  | <b>Total Transportation &amp; Travel</b> | <b>25,012</b>             | <b>32,050</b>     | <b>27,050</b>         | <b>29,050</b>      | <b>(3,000)</b>                     |  |
|  |  |  | <b>Uniforms</b>                          |                           |                   |                       |                    |                                    |  |
|  |  |  | 6021.1 · Boots                           | 1,500                     | 1,500             | 1,500                 | 1,500              | -                                  | \$205 X 7 = \$1450   |
|  |  |  | 6021.3 · T-shirts                        | 1,529                     | 1,500             | 1,700                 | 1,800              | 300                                |  |
|  |  |  | 6021.4 · Jackets                         | 0                         | 240               | 240                   | 240                | -                                  | 2 jackets  |
|  |  |  | <b>Total Uniforms</b>                    | <b>3,029</b>              | <b>3,240</b>      | <b>3,440</b>          | <b>3,540</b>       | <b>300</b>                         |  |
|  |  |  | <b>Utilities</b>                         |                           |                   |                       |                    |                                    |  |
|  |  |  | 7320 · Electricity                       | 100,423                   | 95,000            | 95,000                | 100,000            | 5,000                              |  |
|  |  |  | 7321 · Propane                           | 2,700                     | 3,000             | 3,000                 | 3,000              | -                                  |  |
|  |  |  | <b>Total Utilities</b>                   | <b>103,123</b>            | <b>98,000</b>     | <b>98,000</b>         | <b>103,000</b>     | <b>5,000</b>                       |  |
|  |  |  | <b>Total SERVICES &amp; SUPPLIES</b>     | <b>530,607</b>            | <b>533,000</b>    | <b>508,200</b>        | <b>531,805</b>     | <b>(1,195)</b>                     |  |
|  |  |  | <b>Total OPERATING EXPENSES</b>          | <b>1,793,450</b>          | <b>1,833,300</b>  | <b>1,835,632</b>      | <b>1,865,387</b>   | <b>32,087</b>                      |  |



