

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
Regular Meeting
August 4, 2011
6:30 p.m.

Board Members Present:

Victoria Wikle
Jim Quigley
Gaylord Schaap
Sukey Robb-Wilder
Richard Holmer

Board Members Absent:

(None)

Staff in Attendance:

Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance:

Nancy Thorington, District Counsel
Mike Gogna, District Counsel
Brian Grant
Stephanie Grant
Steve Baxman
Brenda Adelman

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Jim Quigley at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:32 p.m.)

III. CONSENT CALENDAR (6:32 p.m.)

The GM advised of a slight change to the Minutes of the July 7 Meeting. Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 4-0, with Director Holmer abstaining from voting. The following items were approved:

- A. Approval of the Minutes of the July 7, 2011 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence:

- D. Approval of Resolution 11-19, Approving a Side Letter with the Stationary Operators and Engineers, Local 39 Setting up the Sweetwater Springs Water District as an Agency Shop and Making Other Adjustments/Corrections to the District MOU
- E. Approve Resolution 11-22, Authorizing the General Manager or the Administrative Manager to Approve Sweetwater Springs Water District County Deposits and Journal Voucher Requests

IV. PUBLIC COMMENT (6:34 p.m.)

Public comment was made by Brenda Adelman.

V. ADMINISTRATIVE (6:36 p.m.)

- A. **(6:36 p.m.) Public Hearing; Discussion/Action re Approval of Resolution 11-20, Overruling Protests and Confirming Report on the Annual Flat Charges for the Sweetwater Springs Water District.** President Quigley opened the Public Hearing at 6:36 pm. The GM introduced this item. Public comment was made by Brenda Adelman. President Quigley closed the Public Hearing at 6:37 pm. Director Wikle moved to approve Resolution 11-20, Overruling Protests and Confirming Report on the Annual Flat Charges for the Sweetwater Springs Water District. Director Robb-Wilder seconded. Motion carried 5-0.
- B. **(6:39 p.m.) Discussion/Action re Monte Rio Recreation and Park District / Monte Rio Mountain Park Project.** The GM provided an overview of this item. Brian and Stephanie Grant, representing the Monte Rio Recreation and Park District, made a presentation regarding the proposed (renamed) Russian River Watershed Adventure Park / Wonderland Trail. Discussion ensued. Public comment was made by Brenda Adelman. Further discussion ensued. No action was taken.
- C. **(7:08 p.m.) Discussion/Action re 2010 Urban Water Management Report Plan Population and Water Use Assumptions/Projections.** The GM made a PowerPoint presentation. Board and public questions ensued throughout. Board discussion followed. Public comment was made by Brenda Adelman.
- D. **(7:58 p.m.) Discussion/Action re Claim No. 2011-04, Richard Lowell, 20816 River Blvd., Monte Rio (replacement of water heater).** The GM provided an overview of this item. Director Robb-Wilder moved to reject Claim No. 2011-04. Director Holmer seconded. Motion carried 5-0.
- E. **(8:03 p.m.) Discussion/Action re CIP IV-B, Project 2 – Rio Vista Addition Recent Leak (Contractor: W.R. Forde).** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- F. **(8:15 p.m.) Discussion/Action re Redevelopment Agency Funding update.** The GM provided an overview of this item. Brief discussion ensued. No action was taken.
- G. **(This item was pulled from the Agenda prior to the Board meeting.)**
- H. **(8:20 p.m.) Discussion/Action re FY 2010-11 4th Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- I. **(8:26 p.m.) Discussion/Action re Review and Revision of District Policies & Procedures, Section 2000.** The GM provided an overview of this item. Director Robb-Wilder provided additional overview. Board discussion ensued. This item was added to the September Agenda for final changes and review.

VI. GENERAL MANAGER'S REPORT (8:36 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Summer river flow chart
5. CIP IV-B, Project 2 status
6. 2012 CIP status
7. Toilet Rebate Program
8. In-house construction projects
9. Urban Water Management Plan
10. Sonoma County Water Agency Water Rights Permit Revision Protest
11. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:55 p.m.)

(None.)

VIII. CLOSED SESSION (8:55 p.m.)

At 8:55 p.m. President Quigley announced the items for discussion in Closed Session. At 8:56 p.m. the Board went into Closed Session. At 9 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. Pursuant to Gov. Code Section 54957 – Public Employee Performance Evaluation**
Title: Legal counsel
Direction was given to staff for an action item at the September Board meeting.

IX. ITEMS FOR THE NEXT AGENDA (9:01 p.m.)

1. Leak on Rio Vista addition project
2. Policies & Procedures, Section 2000
3. Urban Water Management Plan
4. Notice of Completion, CIP IV-B, Project 2
5. GM performance evaluation
6. Resolution appointing new General Counsel

ADJOURN

The meeting adjourned at 9:03 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle:

Gaylord Schaap:

Sukey Robb-Wilder:

Jim Quigley:

Richard Holmer
