

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
August 1, 2013
6:30 p.m.

Board Members Present:

Sukey Robb-Wilder
Victoria Wikle
Tim Lipinski
Gaylord Schaap
Richard Holmer

Board Members Absent:

(None)

Staff in Attendance:

Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance:

David Warner, Meyers Nave et al.
Nicky Tallman
Dave Hardy
Chuck Ramsey

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Richard Holmer at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

Director Holmer requested that Item V-B (Presentation by Monte Rio Chamber of Commerce to waive capacity charge for water service to "The Triangle" property) be heard before Item V-A (Res. 13-18 re Authorizing Bond Refunding). There were no objections.

Director Robb-Wilder requested that Item V-D (Ord. 48 re Revising Policy 3700, Bidding and Purchasing, and Policy 1020, Conflict of Interest) be continued to the September meeting. There were no objections.

III. CONSENT CALENDAR (6:32 p.m.)

Director Holmer reviewed the items on the Consent Calendar. The GM announced a minor change to the Minutes. Director Wikle moved to approve the Consent Calendar as submitted with the change to the Minutes. Director Lipinski seconded. Motion carried 5-0, except that Director Robb-Wilder abstained as the Minutes because she was not present at the July meeting. The following items were approved:

- A. Approval of the Minutes of the July 10, 2013 Regular Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

IV. PUBLIC COMMENT (6:34 p.m.)

(None.)

V. ADMINISTRATIVE (6:34 p.m.)

- B. **(6:34 p.m.) Discussion/Action re Presentation by Monte Rio Chamber of Commerce to waive capacity charge for water service to “The Triangle” property in Monte Rio.** The GM provided an overview of this item. Chuck Ramsey, Vice President of the Monte Rio Chamber of Commerce (MRCC), provided further information. Board questions and discussion ensued. Comments were made by Legal Counsel David Warner. Further Board discussion ensued. Public comment was made by David Hardy. Further comments were made by David Warner. Direction was given to staff to continue discussion with the MRCC and Monte Rio Parks and Recreation Department.
- A. **(7:17 p.m.) Discussion/Action re Resolution 13-18, Authorizing the Issuance of a Refunding Bond in an Amount Not to Exceed \$9,000,000 and the Execution and Delivery of a Bond Issuance Agreement and Placement Agent Agreement and Authorizing Certain Related Matters.** The GM provided an overview of this item accompanied by a PowerPoint presentation. Board questions and discussion ensued. Director Wikle moved to approve Resolution 13-18, Authorizing the Issuance of a Refunding Bond in an Amount Not to Exceed \$9,000,000 and the Execution and Delivery of a Bond Issuance Agreement and Placement Agent Agreement and Authorizing Certain Related Matters. Director Lipinski seconded. Motion carried 5-0.
- C. **(8 p.m.) Discussion/Action re FY 2012-13 4th Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board questions and discussion ensued. There was no action on this item.

***** At 8:09 p.m. the Board took a brief recess. The meeting reconvened at 8:17 p.m.**

- D. (This item was postponed to the September meeting.)
- E. **(8:17 p.m.) Discussion/Action re Establishing an Agenda E-mail List.** The GM provided an overview of this item. Discussion ensued. Director Robb-Wilder moved to establish an e-mail list for the Agenda that included a link to the Board packet. Director Schaap seconded. Brief discussion ensued. Comments were made by Legal Counsel David Warner. Further discussion ensued. Motion carried 5-0.

VI. GENERAL MANAGER’S REPORT (8:26 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks

4. Flow at Hacienda Bridge
5. 2014 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Gantt Chart
9. Vacations

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:39 p.m.)

Director Holmer noted that he approved of the Missions and Goals attached to the Agenda.

VIII. CLOSED SESSION (8:39 p.m.)

At 8:39 p.m. President Holmer announced the items for discussion in Closed Session. At 8:40 p.m. the Board went into Closed Session. At 9 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7**
Property: 17448 River Lane, Guerneville
Agency negotiator: Steve Mack
Negotiating parties: SSWD and Russian River Park and Recreation District
 This item was dropped from the Agenda.

- B. Public Employee Performance Evaluation pursuant to Gov. Code Section 54957**
Title: General Manager
 Direction was given to staff.

IX. ITEMS FOR THE NEXT AGENDA (9:04 p.m.)

1. Status of Refinancing
2. Cell tower siting possibilities
3. Water service to Monte Rio Triangle

ADJOURN

The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Julie A. Kenny
 Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
 Gaylord Schaap: _____
 Sukey Robb-Wilder: _____
 Tim Lipinski: _____

