

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
April 4, 2013
6:30 p.m.

Board Members Present: Sukey Robb-Wilder
Victoria Wikle
Richard Holmer
Tim Lipinski
Gaylord Schaap (arr. 6:35 p.m.)

Board Members Absent: (None)

Staff in Attendance: Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance: David Warner, Meyers Nave et al.

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Richard Holmer at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)

(None.)

III. CONSENT CALENDAR (6:32 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 4-0. The following items were approved:

- A. Approval of the Minutes of the March 7, 2013 Regular Board Meeting and the March 21, 2013 Special Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

IV. PUBLIC COMMENT (6:33 p.m.)

(None.)

V. ADMINISTRATIVE (6:33 p.m.)

- A. (6:33 p.m.) Discussion/Action re Resolution 13-08, Authorizing the Engagement of Professional Services in Connection with the Re-funding of Outstanding Bonds Directly Purchased by the United States Department of Agriculture.** The GM provided an overview of this item. Board questions and discussion ensued. Director Robb Wilder moved to approve Resolution 13-08, Authorizing the Engagement of Professional Services in Connection with the Refunding of the Outstanding Bonds Directly Purchased by the United States Department of Agriculture, with the Meyers Nave engagement contingent upon resolution of negotiations between the General Manager and Henry Har of Meyers Nave with respect to the wording of Section 2 (Fees and Personnel) and Section 10 (Joint Representation) of the Meyers Nave letter agreement.

Comments were made by legal counsel. Director Wikle seconded the motion. Further discussion ensued. Motion carried 4-0-1, with Director Schaap abstaining because he was absent during the first part of the discussion of this item. Further discussion ensued.

- B. (6:48 p.m.) Discussion/Action re Resolution 13-09, Approving the First Amendment to the CIP 2013 Contract with Coastland Engineering.** The GM provided an overview of this item. Board discussion and questions ensued. Director Robb-Wilder moved to approve Resolution 13-09, Approving a First Amendment to the Agreement for Engineering Services for FY 2013 Capital Improvement Program (CIP) with Coastland Engineering Inc. (Coastland) and Authorizing the General Manager to Execute the Amendment. Director Wikle seconded. Motion carried 5-0.

- C. (7:03 p.m.) Discussion/Action re Resolution 13-07, Authorizing the General Manager to Accept Capital Improvement Project 2013 and to Sign and Record a Notice of Completion.** The GM provided an overview of this item. Board questions and discussion ensued. Director Wikle moved to approve Resolution 13-07, Authorizing the General Manager to Accept the Fiscal Year 2013 Capital Improvement Project and to Sign and Record a Notice of Completion. Director Robb-Wilder seconded. Discussion ensued.

Director Wikle withdrew her motion and Director Robb-Wilder withdrew her second. Discussion ensued.

Resolution 13-07 was amended to strike the word “substantially” from the second “Whereas”. Director Wikle moved to approve Resolution 13-07 as amended. Director Lipinski seconded. Motion carried 5-0. Comments were made by Legal Counsel David Warner. Brief discussion ensued.

- D. (7:13 p.m.) Discussion/Action re Draft FY 2013-04 Operating and Capital Improvement Budget.** The GM provided an overview of this item. Extensive discussion ensued. No formal action was taken, but general direction was given to staff regarding the budget report to be reviewed by the Budget Committee prior to the May Board meeting.

** At 8:07 p.m. Director Holmer announced that on May 2 he would be out of town. Further discussion ensued.

VI. GENERAL MANAGER’S REPORT (8:15 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales

3. Leaks
4. Guerneville rainfall
5. 2014 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Highland Treatment Plant Cell Tower Lease
9. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(8:26 p.m.)

Director Lipinski shared a newsletter he had received with the RRCSD Prop 218 notice. Brief discussion ensued.

The Board rescheduled the July 4 Board Meeting to Wednesday, July 10.

VIII. CLOSED SESSION

(None.)

IX. ITEMS FOR THE NEXT AGENDA (8:34 p.m.)

1. Prop. 218 hearing/budget
2. Bond refunding
3. Tour of District
4. Proposed AT&T Cell Tower

ADJOURN

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle:	_____
Gaylord Schaap:	_____
Sukey Robb-Wilder:	_____
Tim Lipinski:	_____
Richard Holmer	_____