

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
October 1, 2015
6:30 p.m.

Board Members Present:

Richard Holmer
Gaylord Schaap
Tim Lipinski

Board Members Absent:

Sukey Robb-Wilder

Staff in Attendance:

Stephen Mack, General Manager
Julie Kenny, Secretary to the Board

Others in Attendance:

Robin Donoghue, District Legal Counsel

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

(None.)

III. CONSENT CALENDAR (6:31 p.m.)

Director Schaap reviewed the items on the Consent Calendar. Director Holmer moved to approve the Consent Calendar as submitted. Director Lipinski seconded. Motion carried 3-0.

- A. Approval of the Minutes of the September 3, 2015 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payment.
- C. Receipt of Item(s) of Correspondence. (None.)

IV. PUBLIC COMMENT (6:32 p.m.)

None.

V. CLOSED SESSION (6:32 p.m.)

At 6:32 p.m. President Schaap announced the item for discussion in Closed Session. At 6:32 p.m. the Board went into Closed Session. At 6:35 p.m. the meeting reconvened and the following actions on the Closed Session item was announced:

- A. Public Employee Compensation pursuant to Gov. Code Section 54957.6
Title: General Manager
Designated District Representative: District Counsel Robin Donoghue
Action taken: The Board approved in concept Resolution 15-19, Approving a Fourth Amendment to the At-Will Employment Agreement with the General Manager.

VI. ADMINISTRATIVE (6:35 p.m.)*

**in the order discussed*

- V-A. **(6:34 p.m.) Discussion/Action re Approval of Resolution 15-19, Approving an Amendment to the Contract of the General Manager.** The GM provided an overview of this item, which had been discussed in Closed Session. Director Holmer moved to adopt Resolution 15-19, Approving a Fourth Amendment to the At-Will Employment Agreement with General Manager Stephen F. Mack and Authorizing the Board President to Sign Said Fourth Amendment. Director Lipinski seconded. Motion carried 3-0.
- V-B. **(6:38 p.m.) Discussion/Action re Resolution 15-20, Approving an Agreement for Design/Engineering Services for FY 2017 Capital Improvement Program (CIP) with Coastland Engineering, Inc. and Authorizing the General Manager to Sign.** The GM provided an overview of this item. Board Discussion ensued. Director Lipinski moved to approve Resolution 15-20, Approving an Agreement for Engineering Services for FY 2017 Capital Improvement Program (CIP) with Coastland Engineering, Inc. (Coastland) and Authorizing the General Manager to Sign. Director Holmer seconded. Motion carried 3-0.

VII. GENERAL MANAGER'S REPORT (6:55 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Russian River Flow
5. 2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. River Lane Property (Director Holmer also provided a report)
9. Gantt Chart
10. Board candidate search
11. In-House construction standards

Board questions ensued.

VIII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (7:13 p.m.)

Director Schaap announced that the County is looking for a homeless shelter site out here.

Director Holmer announced ongoing meetings on the Russian River TMDL process. October 8 is the cut-off date for comments.

Director Lipinski announced more interest in a Lower Russian River Advisory Council.

IX. ITEMS FOR THE NEXT AGENDA (7:16 p.m.)

1. Riverlane property
2. Board vacancy

ADJOURN

The meeting adjourned at 7:18 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____