

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
January 8, 2015
6:30 p.m.

Board Members Present:

Sukey Robb-Wilder
Tim Lipinski
Victoria Wikle
Richard Holmer
Gaylord Schaap

Board Members Absent:

Staff in Attendance:

Steve Mack, General Manager
Julie Kenny, Secretary to the Board

Others in Attendance:

Robin Donoghue, Meyers Nave et al.
Glenn Berkheimer, IEDA, District Labor Negotiator

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:30 p.m. President Schaap congratulated and thanked outgoing President Richard Holmer for his service.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:32 p.m.)

The GM announced that Item V-A (ADA and District rates) would be postponed to February as Richard Skaff was unable to attend the January meeting..

The GM requested that Item VIII-B (Closed Session - Conference with Labor Negotiator) be heard when the District's negotiator Glenn Berkheimer arrived at approximately 7 p.m. There were no objections.

Director Robb-Wilder noted that an Item E had been included in the packet. The GM instructed Board members to remove this staff report from the packet.

III. CONSENT CALENDAR (6:36 p.m.)

Director Schaap reviewed the items on the Consent Calendar. Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 5-0. The following items were approved:

- A. Approval of the Minutes of the December 4, 2014 Regular Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

IV. PUBLIC COMMENT (6:36 p.m.)

None.

V. ADMINISTRATIVE (6:36 p.m.)*

**in the order discussed*

- A. **(6:36 p.m.) Discussion/Action re Update on Americans with Disabilities Act (ADA) and District water rates.** *This item was pulled from Agenda in Item II above.*
- B. **(6:36 p.m.) Discussion/Action re Introduction to the FY 2015-16 Operating and Capital Improvement Budget.** The GM provided an overview of this item. Board questions and discussion ensued. Directors Lipinsky, Robb-Wilder and Holmer volunteered to serve on an ad hoc Budget Committee. Director Holmer deferred committee membership to Director Lipinski, as Director Holmer was out of the area for three weeks in February. Further Board discussion ensued.

Director Wikle moved to request President Schaap appoint Director Lipinski and Director Robb-Wilder to serve on an ad hoc Budget Committee. Director Robb-Wilder amended to motion to clarify that the committee members would serve until the Budget was adopted. There were no objections to this amendment. Motion carried 5-0.

VIII. CLOSED SESSION (7 p.m.)

At 7 p.m., Director Schaap announced the items for discussion in Closed Session. At 7:01 p.m. the Board went into Closed Session. At 8:02 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with legal Counsel - Existing Litigation
Government Code Section 54956.9(3)(1) (one case)
Waller v. Mack et al., Sonoma County Superior Court No. SVC-255985**
No action was taken.
- B. **Conference with Labor Negotiator (pursuant to Gov. Code Section 54957.6):**
District negotiator: Glenn Berkheimer
Employee Organization: Stationary Engineers Local 39
No action was taken.

*** At 8:03 p.m. the Board took a brief recess. The meeting reconvened at 8:08 p.m.

VI. ADMINISTRATIVE (con't)

- C. **(8:08 p.m.) Discussion/Action re Resolution 15-01 , Approval of Administrative Manager as Paying Agent and the General Manager as Registrar for USDA Bond.** The GM provided an overview of this item. Board discussion ensued. Director Robb-Wilder moved to approve Resolution 15-01, Designating the Paying Agent and Registrar

for the Sweetwater Springs Water District Improvement District No. 1 2014 General Obligation Refunding Bond; and Authorizing Certain Related Matters. Director Lipinski seconded. Motion carried 5-0.

- D. (8:21 p.m.) Discussion/Action re Resolution 15-02, Approval of Letter Agreement to Extend the Mt. Jackson Cell Tower Lease.** The GM provided an overview of this item. Board discussion ensued. Comments were made by Legal Counsel Robin Donoghue. Director Lipinski moved to approve Resolution 15-02, Approving a Letter Agreement Which Set Out Major Terms for Extending the Crown Castle Mt. Jackson Cell Tower Site Lease and Authorizing the General Manager to Sign. Director Robb-Wilder seconded. Brief discussion ensued. Motion carried 5-0.

VI. GENERAL MANAGER'S REPORT (8:39 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. 2015/2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Emergency Response Plan
9. Gantt Chart

Board questions ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:52 p.m.)

Director Holmer announced that he would be attending the February Board meeting via telephone. Director Wikle announced the passing of George Klineman. Director Lipinski announced that the East Bay MUD 14% rate increase had been postponed.

IX. ITEMS FOR THE NEXT AGENDA (9:52 p.m.)

1. Budget
2. CIP - Establishing priorities and potential in-house projects
3. ADA
4. Cell tower lease
5. Labor negotiations

ADJOURN

The meeting adjourned at 9:03 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____