

SWEETWATER SPRINGS WATER DISTRICT
 OPERATING AND CAPITAL BUDGET, 2014-2015

FY 2014-15 OPERATING BUDGET									
								Difference FY15-FY14 Budgets	FY 14-15 Original notes
			FY 12-13 FINAL (CASH)*	FY13-14 BUDGET	FY 13-14 Projected	FY 14-15 BUDGET			
REVENUE									
OPERATING REVENUE									
	4031 - Water Bill Revenue								
		4031.1. - Capital Debt Reduction Char	238,368	245,800	246,550	253,947	8,147	3% rate increase on projected	
		4031.1. - Water Sales - Base Rate		1,332,100	1,352,550	1,393,127	61,027	3% rate increase on projected	
		4031.1. - Water Sales - Usage Charge	1,926,866	675,100	704,752	725,894	50,794	3% rate increase on projected	
		4031.1. - Total Water Sales		2,007,200	2,057,302	2,119,021	111,821		
	Total OPERATING REVENUE		2,165,234	2,253,000	2,303,852	2,372,967	119,967		
NON-OPERATING REVENUE									
	4445 - Grant Proceeds		1,875	0	0	-	-		
	1700 - Interest		16,882	7,500	7,000	7,500	-		
	1001 - CY Direct Charge Proceeds		-1,198	-			-		
	3600 - Construction New Services		5,859	5,000	5,000	5,000	-		
	3601 - Construction Service Upgrades		5,123	2,000	2,000	2,000	-		
	4032 - Rent		73,558	75,400	97,550	88,350	12,950	Crystal \$1361/mo AT&T \$6000/mo	
	4040 - Miscellaneous Income		1,742	1,000	2,000	1,500	500	USBank CC refunds So. Cty Credit	
	4117 - SCWA Reimbursement		2,433	2,500	2,500	2,500	-		
	Total NON-OPERATING REVENUE		106,274	93,400	125,080	106,850	13,450		
	Total Income		2,271,508	2,346,400	2,428,932	2,479,817	133,417		
EXPENSES									
OPERATING EXPENSES									
SALARY & BENEFITS									
Salary									
		5910 - Wages	707,592	693,626	683,761	697,038	3,413		
		5912 - Overtime	20,922	30,772	31,832	30,562	(210)		
		5916 - On-Call Pay	29,485	33,090	29,178	33,090	-		
		5918 - Extra help - Contract	36,842	37,100	36,886	\$ 34,100	(3,000)		
	Total Salary		794,841	794,588	781,656	794,790	202		

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Benefits								
		5500 · Flex Spending	165	0		-	-	
		5920 · Retirement	117,363	115,563	126,817	121,115	5,552	
		5922 · Payroll Taxes - Employer	14,241	14,021	10,546	14,067	46	
		5930 · Health/Dental/Vision/AFLA	127,500	143,762	144,106	143,249	(513)	
		5931 · Retiree health	2,724	17,324	17,324	7,000	(10,324)	funding CERBT in FY14
		5940 · Workers Comp Insurance	21,904	25,746	22,000	18,000	(7,746)	10% increase over 2014 projected rates, reduced experience model
		Total Benefits	283,897	316,415	320,792	303,431	(12,984)	
		Total SALARY & BENEFITS	1,078,738	1,111,003	1,102,448	1,098,221	(12,782)	
SERVICES & SUPPLIES								
		Communications						
		6040-I · Internet service	1,688	1,800	1,800	1,800	-	Comcast -\$81/month: 972 GotoMyPC \$19.95/mo = \$240 Sonic.net \$143.7/Qtr. (A) = \$575 Verizon \$207/mo: \$2484
		6040-C · Cell Phones	3,113	2,900	2,200	4,300	1,400	Cell phone texting reimburse: \$60X3 (- \$180) Misc parts/holders: \$200, adding \$1,800 for cells for all field staff
		6040-P · Pagers & Radios	469	850	400	560	(290)	American Messaging \$30/mo: \$360 Misc. parts/batteries: \$200
		6040-T · Telephones	16,691	16,500	18,150	19,950	3,450	Ans. Service: \$100/mo: \$1200 Phones: \$1380/mo: \$16560 Long distance \$45/mo: \$600 Added PacketFusion maint contract - \$1450
		Total Communications	21,961	22,050	22,550	26,610	4,560	
		Insurances						
		6101 · Gen. Liability	20,711	21,000	25,413	27,000	6,000	
		6102 · Auto/Equipment	12,657	14,000	5,170	5,200	(8,800)	increased due to anticipated purchase of a new truck
		Total Insurances	33,368	35,000	30,583	32,200	(2,800)	
		Maint/Rep - Office & Vehicles						
		6140 · Vehicle Maintenance	18,473	16,000	14,000	14,000	(2,000)	
		6151 · Office Maintenance	3,990	4,600	5,200	4,050	(550)	Alarm System - \$130/qtr.= \$520 Moved PacketFusion maint. contract to Telephones The Compute Wizard - \$175/mo = \$2100/year Copy mach. maint - 800/yr Call One - \$400/yr Misc / Other - \$250

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Total Maint/Rep - Office & Vehicles				22,463	20,600	19,200	18,050	(2,550)	
Maint/Repair - Facilities								-	
			6085 · Janitorial Services	6,852	7,850	8,000	8,000	150	Aitech (Office Janitorial): \$212/mo = \$2544 United Site Svces (port-o-lets): \$235/mo = \$2880 Sunrise Garbage \$1400 Sewer - CVTR (\$1100)
			6100 · SCADA System	2,659	5,000	2,500	5,000	-	SCADA Airtime \$60.45/mo: \$725 SCADA Consultant: \$4,275
			6180 · Distribution System Repairs	38,632	52,000	40,000	40,000	(12,000)	
			6235 · Treatment Sys/Well Repairs	41,254	45,000	50,000	42,000	(3,000)	1 well rehab
			6143 · Generator Maintenance	3,097	3,200	3,200	3,200	-	
Total Maint/Repair - Facilities				92,494	113,050	103,700	98,200	(14,850)	
Miscellaneous Expenses									
			6280 · Memberships	8,180	9,020	9,020	9,700	680	USA \$155 AWWA \$420 CSDA \$5000 CUWCC \$2600 (reimbursed by SCWA) MR Chamber -\$50 RR Chamber - \$150 Cal Rural \$1100 WCWW \$200
			6303 · Claims	410	1,500	8,586	1,500	-	Allowing \$1,000 for remainder of FY14
			6593 · Governmental Fees	22,874	20,650	23,000	20,500	(150)	Election costs: 1500, DPH: \$19,000
Total Miscellaneous Expenses				31,464	31,170	40,606	31,700	530	
Office Expense								-	
			6410 · Postage	13,450	16,000	16,000	16,000	-	Billing (2000 pieces @ \$.48 X 12 months) = \$11,520 Prop 218 mailing: 4000 X .48 = \$1,920 1 extra mailing: 3600 X .48 = \$1,728 Other mail

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				6430 · Printing Expense	5,430	8,450	6,500	7,500	(950)	Window Envelopes \$1100 Return Envelopes \$950 Water Bills + Autopay \$1500 Doorhangers \$400 Turn Off Notices \$600 Letterhead \$250 Misc. Inserts \$250 Prop 218 notice: \$700 Checkblanks \$200 Tagbooks \$700
				6461 · Office Supplies	4,479	4,000	4,000	4,000	-	Supplies \$3000 Plants/Landscaping \$150 Christmas Tree \$40 Christmas party \$400 Business lunches \$75 Paper products/coffee \$250
				6800 · Subscriptions/Legal Notices	636	700	775	800	100	Press Democrat \$320 Legal Notices \$300 Sonoma West \$70 Safety Meeting Outlines \$85
				6890 · Computers/Software	885	2,800	3,600	700	(2,100)	Antivirus software (\$30X6) = \$200 Cloud software \$70 Misc \$400 Quickbooks upgrade \$300
				6579 · Furniture	0	500	250	500	-	
				Total Office Expense	24,880	32,450	31,125	29,500	(2,950)	
				Operating Supplies						
				6300 · Chemicals	9,346	17,000	17,000	17,000	-	
				6880 · Tools and Equipment	3,439	6,000	6,000	6,500	500	Leak listener: \$2500
				6881 · Safety Equipment	404	1,500	1,000	1,000	(500)	
				Total Operating Supplies	13,189	24,500	24,000	24,500	-	
				Professional Services						
				6083 · Laundry Service	3,225	3,400	3,400	3,400	-	Mission \$65/week = \$3380
				6514 · Lab/Testing Fees	10,776	13,000	13,000	13,000	-	
				6570 · Consultant Fees	1,953	3,300	3,300	3,300	-	IEDA \$2000 Computer Wizard (non-maintenance work) \$800 Misc. (John Thompson?) -\$500
				6590 · Engineering	0	-	0	-	-	
				6610 · Legal	27,640	28,000	18,000	20,000	(8,000)	

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			6630 · Audit/Accounting	28,000	30,000	28,000	29,600	(400)	ADP \$45.82/2 weeks = \$1191.32 Authorize.net \$55/mo = \$660 Auditor \$7,950 Harbortouch \$1100/mo = \$13,200 E-check fees = \$1200 West America fees \$230/mo = \$2760 1099 = \$175 County Accounting Fees = \$2618
			Total Professional Services	71,594	77,700	65,700	69,300	(8,400)	
			Rents & Leases						
			6820 · Equipment	1,345	3,300	2,000	2,000	(1,300)	Action rents: \$2000
			6840 · Building & Warehouse	27,000	27,000	27,000	27,675	675	2.5% rent increase
			Total Rents & Leases	28,345	30,300	29,000	29,675	(625)	
			Transportation & Travel						
			7120 · Seminars & related travel	1,347	4,150	1,200	2,650	(1,500)	JK - \$250 LK and CMH - \$400 Field: \$1500, GM - \$500
			7201 · Vehicle Gas	26,801	26,500	23,000	25,000	(1,500)	
			7300 · Travel Reimbursements	5,846	6,400	6,400	6,400	-	SM - \$50/mo = \$600 (A) KG \$400/mo = \$4800 (F) CMH/LK/JK \$80/mo = \$960 (A)
			Total Transportation & Travel	33,994	37,050	30,600	34,050	(3,000)	
			Uniforms						
			6021.1 · Boots	1,185	1,500	1,500	1,500	-	\$205 X 7 = \$1450
			6021.3 · T-shirts	504	1,200	1,302	1,500	300	
			6021.4 · Jackets	385	360	240	240	(120)	2 jackets
			Total Uniforms	2,074	3,060	3,042	3,240	180	
			Utilities						
			7320 · Electricity	97,781	90,000	98,500	100,000	10,000	New Provider?
			7321 · Propane	3,288	4,000	4,000	4,000	-	
			Total Utilities	101,069	94,000	102,500	104,000	10,000	
			Total SERVICES & SUPPLIES	476,895	520,930	502,606	501,025	(19,905)	
			Total OPERATING EXPENSES	1,555,633	1,631,933	1,605,054	1,599,246	(32,687)	
			OPERATING SURPLUS/DEFICIT	\$715,875	\$714,467	\$823,878	\$880,571	\$ 166,104	
			FIXED ASSET EXPENDITURES						
			8517 · Field/Office equipment	4,136	1,000				
			8573 · Vehicles	0	-	0	50,000	50,000	New vehicle

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				11,702	21,000	21,000	22,000	1,000	Replace MIOX chlorine system at MRTP -\$12,000 Park Ave Tank Liner - \$8,000
				0			-	-	
				15,838	22,000	21,000	72,000	50,000	
Total FIXED ASSET EXPENDITURES									
TRANSFERS TO OTHER FUNDS									
				0	245,800	246,550	253,947	8,147	
				220,000	390,000	500,000	500,000	110,000	
				15,000	15,000	15,000	15,000	-	
				25,000	25,000	25,000	25,000	-	
Total TRANSFERS TO OTHER FUNDS									
SURPLUS/DEFICIT									
				440,037	16,667	16,328	14,625	(2,042)	

CAPITAL BUDGET									
REVENUE/SOURCES OF FUNDS									
				18,388	27,000	9,952	27,000	-	
				709,327	710,000	779,424	710,000	-	
				23,644	40,000	33,833	40,000	-	
				0	230,000	246,550	253,947	23,947	
				24,165	25,000	19,004	25,000	-	
				912,863		-	-	-	
						540,000	1,630,000		\$975,000 for FY16 CIP
				220,000	390,000	500,000	500,000	110,000	
				25,000	25,000	25,000	25,000	-	
TOTAL REVENUE				1,933,387	1,447,000	2,153,763	3,210,947	1,763,947	
EXPENSES									
DEBT PAYMENTS									
				682,448	687,000	72,495	72,495	(614,505)	
						583,947	566,508	566,508	
				170,172	170,300	170,172	170,300	-	
				234,013	234,014	234,014	234,014	-	
TOTAL DEBT PAYMENTS				1,086,633	1,091,314	1,060,628	1,043,317	(47,997)	
				-11,060	-			-	
								-	
				1,451,921				-	

