

Sweetwater Springs Water District DRAFT 2019-2020 Operating and Capital Budget											
Exhibit A											
DRAFT FY 2020-21 OPERATING BUDGET											
						FY 18-19 FINAL (CASH)*	FY19-20 BUDGET	FY 19-20 Projected	FY 20-21 BUDGET	Difference FY21-F20 Budgets	FY 2020-21
REVENUE											
OPERATING REVENUE											
4031 - Water Bill Revenue											
			4031.1. - Capital Debt Reduction Chrg			278,867	296,383	301,498	316,573	20,190	5% rate increase based on projected
			4031.1. - Water Sales - Base Rate			1,585,609	1,644,824	1,646,066	1,728,369	83,545	5% rate increase based on projected
			4031.1. - Water Sales - Usage Charges + Other			647,749	633,846	667,181	700,541	66,695	Flat sales, 5% increase based on projected
			4031.1. - Total Water Sales			2,512,225	2,575,053	2,614,745	2,745,483	170,430	As Calculated
Total OPERATING REVENUE						2,512,225	2,575,053	2,614,745	2,745,483	170,430	As Calculated
NON-OPERATING REVENUE											
			4445 - Grant Proceeds			0	0	0	-	-	
			4448 - Policy Reserve Loan proceeds			0	-	500,000	500,000	500,000	
			1700 - Interest			10,900	8,000	18,000	16,000	8,000	
			3600 - Construction New Services			6,978	7,000	7,000	7,000		
			3601 - Construction Service Upgrades			10,384	3,000	3,000	3,000		
			4032 - Rent			105,717	105,000	105,000	110,810	5,810	Crystal \$1361/mo = \$16,322 AT&T \$7874/mo = \$94488
			4040 - Miscellaneous Income			3,482	1,500	5,800	1,500	-	USBank CC refunds So. Cty Credit
			4117 - SCWA Reimbursement			2,745	-	2,995	-	-	SCWA contract over.
Total NON-OPERATING REVENUE						140,206	124,500	641,795	638,310	513,810	
Total Income						2,652,431	2,699,553	3,256,540	3,383,793	684,240	** (500,000 as revenue proceeds)
EXPENSES											
OPERATING EXPENSES											
SALARY & BENEFITS											
Salary											
			5910 - Wages			835,923	903,046	850,000	835,000	(68,046)	As Calculated @ 3% Increase
			5912 - Overtime			36,645	34,307	35,000	37,000	2,693	As Calculated
			5916 - On-Call Pay			35,788	34,950	37,000	37,000	2,050	As Calculated
			5918 - Extra help - Contra			37,047	34,100	37,344	36,000	1,900	As Calculated
Total Salary						945,403	1,006,403	959,344	945,000	(61,403)	
Benefits											
			5500 - Flex Spending			-2,643	0	0	0	-	
			5920 - Retirement net EE			67,856	95,927	70,000	87,000	(8,927)	JK: ER Rates: 2% @55: 10.484%; 2% @62: 7.732% Est bi-weekly total: \$5,625 (assuming 5% salary increase) Est Ee share: \$2,282. NET \$3343 = \$86,918
			5920.4 - Retirement UL			125,451	55,451	55,451	34,854	(20,597)	JK: Mandatory UL \$34854.
			5920.5 - Retirement UL			0	64,549	500,000	500,000	435,451	JK: (Loaned from Policy Reserves)
			5922 - Payroll Taxes - Em			14,603	16,761	13,500	16,000	(761)	As Calculated
			5930 - Health/Dental/Visio			185,364	237,000	208,000	240,000	3,000	Health Insurance Up Due to Employee Choice
			5931 - Retiree health			7,842	7,680	8,800	9,800	2,120	Includes contribution to CERBT of \$3000; Per JK cost per retiree 2020 \$139.75; 2020 \$143 Total retirees: 4
			5940 - Workers Comp Ins			27,297	37,000	33,400	38,000	1,000	Per JK, still waiting for 2020-21 EMOD
			5941 - Life Insurance (GM)			0	0	1,000	1,000	1,000	Per EF contract.
Total Benefits						425,770	514,368	890,151	926,654	412,286	
Total SALARY & BENEFITS						1,371,173	1,520,771	1,849,495	1,871,654	350,883	
SERVICES & SUPPLIES											
Communications											
			6040-I - Internet service			2,354	2,350	2,350	2,700	350	Comcast -\$86.13/month; \$1034 GotoMyPC \$88/mo = \$1056 Sonic.net \$47.90/mo = \$575
			6040-C - Cell Phones			4,058	4,900	4,200	4,600	(300)	Verizon \$35/mo: \$420, GM-\$600 Misc parts/holders: \$200 Cell phone reimburse \$275/mo - \$3300
			6040-P - Radios			453	680	620	200	(480)	Misc. parts/batteries: \$200 COMBINE THIS CATEGORY WITH CELL PHONES?
			6040-T - Telephones			22,512	22,900	24,000	24,000	1,100	Ans. Service: \$2500 AT&T Phones: \$1,400/mo; \$16,800 Mitel Phones: \$360/mo=\$4,320
Total Communications						29,377	30,830	31,170	31,500	670	
Insurances											
			6101 - Liability & Auto Ins			40,948	44,000	45,214	46,000	2,000	
Total Insurances						40,948	44,000	45,214	46,000	2,000	

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54										
55				Maint/Rep - Office & Vehicles						
56				6140 - Vehicle Maintenance	18,193	21,000	15,500	21,000	-	Tires for Dump Truck, Backhoe
57				6151 - Office Maintenance	5,701	6,000	5,000	6,000	-	Alarm System - \$145/qr. = \$580 SR Computers - \$195/mo = \$2340/year Copy mach. maint - 1400/yr Call One - \$1000/yr Landscaping - \$300/yr Misc / Other - \$250
58				Total Maint/Rep - Office & Vehicles	23,894	27,000	20,500	27,000	-	
59				Maint/Repair - Facilities						
60				6085 - Janitorial Services	8,420	8,800	8,800	9,000	200	Maria Reyes (office Janitorial): \$125/mo = \$1500 United Site Svcs (port-o-lets): \$305/mo = \$3660 Recology Garbage \$2040 Sewer - GVTP (\$1700)
61				6100 - SCADA System	5,812	5,000	6,000	5,000	-	
62				6180 - Distribution System Repairs	32,073	50,000	250,000	50,000	-	As Calculated
63				6235 - Treatment Sys/Well Repairs	64,466	50,000	70,000	75,000	25,000	well # 4 Monte Rio & #4 El Bonita rehab
64				6143 - Generator Maintenance	1,122	1,000	1,000	4,000	3,000	PG&E Planned Outages
65				Total Maint/Repair - Facilities	111,893	114,800	335,800	143,000	28,200	
66				Miscellaneous Expenses						
67				6280 - Memberships	12,306	12,020	12,000	11,000	(1,020)	USA \$700 AWWA \$420 CSDA \$6800 CalWEP: NOT INCLUDED THIS YEAR MR Chamber -\$50 RR Chamber - \$150 Cal Rural \$1100 WCWW \$200
68				6303 - Claims	386	1,500	500	1,500	-	Estimate
69				6593 - Governmental Fees	17,128	15,000	18,000	19,000	4,000	Elections costs: \$0 Notice of Determination \$230 Parcel List \$300 LAFCO \$6,900 Hazmat \$1300 Operator license fees \$1000 System fees \$9000
70				Total Miscellaneous Expenses	29,820	28,520	30,500	31,500	2,980	
71				Office Expense						
72				6410 - Postage	12,303	17,000	18,000	19,000	2,000	Billing (2000 pieces @ \$.50 X 12 months) = \$12,000 Prop 218 mailing: 4000 X .50 = \$2,000 1 extra mailing: 3600 X .50 = \$1,800 Other mail
73				6430 - Printing Expense	8,467	7,500	7,500	8,000	500	Window Envelopes \$1100 Return Envelopes \$800 Water Bills + Autopay \$1500 Doorhangers \$400 Turn Off Notices \$600 Letterhead \$250 Misc. Inserts/folding (CCR, Flood, Rate Incr. \$1000) Prop 218 notices: \$700 Checkblanks \$200 Tagbooks/Receipt books \$700
74				6461 - Office Supplies	7,518	6,000	5,500	6,000	-	Supplies \$4000 Plants/Landscaping \$150 Christmas Tree \$30 Christmas party \$400 Business lunches \$75 Paper products/coffee \$250 Furniture \$500
75				6800 - Subscriptions/Legal	861	1,100	1,100	1,100	-	Press Democrat \$475 Legal Notices \$400 Sonoma West \$70 Safety Meeting Outlines \$95
76				6890 - Computers/Software	2,636	2,500	1,700	2,500	-	Antivirus software \$60 Cloud software \$70 Misc \$400 Quickbooks upgrade \$600 Workstation upgrades - \$2000 (2) Office 365 upgrade: \$500
77				Total Office Expense	31,785	34,100	33,800	36,600	2,500	

