

**SWEETWATER SPRINGS WATER DISTRICT  
BOARD OF DIRECTORS MEETING**

**MINUTES\***  
(\*In order discussed)

Board of Directors Meeting  
November 1, 2012  
6:30 p.m.

<b>Board Members Present:</b>	Sukey Robb-Wilder Victoria Wikle Gaylord Schaap Richard Holmer
<b>Board Members Absent:</b>	Jim Quigley
<b>Staff in Attendance:</b>	Steve Mack, General Manager Julie A. Kenny, Secretary to the Board
<b>Others in Attendance:</b>	David Warner, Meyers Nave et al. Tim Lipinski John Wanger

**I. CALL TO ORDER**

The properly agendized meeting was called to Order by President Sukey Robb-Wilder at 6:34 p.m.

**II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:34 p.m.)**

Director Robb-Wilder requested that Item H (Res. 12-19, Approval of the Third Amendment to the General Manager's Employment Agreement) be moved for discussion/action after Closed Session. There were no objections.

**III. CONSENT CALENDAR (6:36 p.m.)**

Director Wikle moved to approve the Consent Calendar. Director Holmer seconded. Motion carried 4-0, except that Director Robb-Wilder abstained from voting on Item III-A (Minutes of the October 4, 2012 Board Meeting) because she was not there. The following items were approved:

- A. Approval of the Minutes of the October 4, 2012 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

#### IV. PUBLIC COMMENT (6:37 p.m.)

(None.)

#### V. ADMINISTRATIVE (6:37 p.m.)

- A. **(6:37 p.m.) Discussion/Action re Res. 12-17, Approving an Agreement for Engineering Services for CIP 2014 with Coastland Engineering Inc. and Authorizing the General Manager to Sign.** The GM provided a brief overview of this item. Board discussion ensued. Public comment was made by Tim Lipinski. Coastland engineer John Wanger made additional comments. Further Board discussion ensued. Director Wikle moved to approve Resolution 12-17, Approving an Agreement for Engineering Services for CIP 2014 with Coastland Engineering. Director Holmer seconded. Motion carried 4-0.
- B. **(6:53 p.m.) Discussion/Action re Res. 12-18, Resolution Authorizing an Amendment to the Contract (between SSWD and CalPERS).** The GM provided an overview of this item. Discussion ensued. Director Wikle moved to approve Res. 12-18, Authorizing an Amendment to the Contract (with CalPERS) to provide for partial service retirement. Director Schaap seconded. Motion carried 4-0.
- C. **(6:56 p.m.) Discussion/Action re FY 2012-13 1<sup>st</sup> Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board discussion ensued. Brief discussion ensued.
- D. **(7:08 p.m.) Discussion/Action re District Investment Alternatives.** The GM provided an overview of this item. Public comment was made by Tim Lipinski. Board discussion ensued. No action was taken.
- E. **(7:31 p.m.) Discussion/Action re Progress Report of the Ad Hoc Goals and Objectives Formatting Committee.**  
**Members: Sukey Robb-Wilder, Victoria Wikle**  
Director Robb-Wilder provided a brief update of the Committee's progress. No action was taken.
- F. **(7:32 p.m.) Discussion/Action re District's Emergency Response Plan / Participation in disaster preparedness exercises**  
The GM provided an overview of this item. Board discussion and questions ensued. Public comment was made by Tim Lipinski. Board discussion continued. Further public comment was made by Tim Lipinski. No action was taken.
- G. **(7:55 p.m.) Discussion/Action re Rio Vista Saddles.** The GM provided a brief overview of this item.
- H. **(This item was moved for discussion after Closed Session.)**
- I. **(7:57 p.m.) Discussion/Action re Res. 12-20, Resolution 12-20, Approving an Agreement and Grant of Easement with F. Korbelt & Sons, Inc. and Accepting Said Grant of Easement.** The GM provided an overview of this item. Board discussion ensued. Comments were made by District counsel David Warner. Director Schaap moved to approve Resolution 12-20, Approving an Agreement and Grant of Easement with F. Korbelt & Sons., Inc. and Accepting Said Grant of Easement. Director Holmer seconded. Motion carried 4-0.

#### VI. GENERAL MANAGER'S REPORT (8:06 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Russian River Flow at Hacienda
5. 2013 CIP
6. USDA Financing
7. Monte Rio Recreation and Park District (MRR&P) Wonderland Trail
8. Toilet Rebate/Direct Install Program
9. In-House Construction Projects
10. Gantt Chart

## VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:20 p.m.)

Director Robb-Wilder inquired as to when the new Board member gets seated

Legal counsel David Warner announced Meyers Nave AB 1234 (Ethics) Training on December 13

## VIII. CLOSED SESSION (8:32 p.m.)

At 8:32 p.m. President Robb-Wilder announced the items for discussion in Closed Session.

**\*\* At 8:33 p.m. the meeting recessed briefly. The meeting reconvened at 8:42 p.m. \*\***

The Board went into Closed Session at 8:42 p.m. At 9:45 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Pursuant to Gov. Code Section 54957.6 – Conference with Labor Negotiator**  
**District Negotiator: Legal Counsel**  
**Unrepresented Employee: General Manager**  
Direction was given to Legal Counsel.
- B. **Conference with Real Party Negotiators pursuant to Gov. Code Section 54956.7**  
**Property at 14156 Sunset Avenue, Guerneville, CA**  
**Agency Negotiator: General Manager**  
**Negotiating Parties: AT&T**  
Direction was given to staff.

## VI. ADMINISTRATIVE, con't. (9:45 p.m.)

- H. **(9:45 p.m.) Discussion/Action re Res. 12-19, Approval of the Third Amendment to the General Manager's Employment Agreement.**  
No action was taken on Resolution 12-19. However, Director Holmer moved to approve General Manager Steve Mack's participation in a CalPERS partial service retirement at a reduction in work time of 30 percent. Director Wikle seconded. Motion carried 4-0.

## IX. ITEMS FOR THE NEXT AGENDA (9:50 p.m.)

1. Resolution of appreciation for Jim Quigley
2. Meeting date for January
3. Goals and Objectives

4. Ad hoc goals and objectives
5. Rio Vista saddles
6. Investment alternatives
7. Res. 12-19, General Manager's employment agreement

**ADJOURN**

The meeting adjourned at 9:54 p.m.

Respectfully submitted,

Julie A. Kenny  
Clerk to the Board of Directors

**APPROVED:**

Victoria Wikle: \_\_\_\_\_  
Gaylord Schaap: \_\_\_\_\_  
Sukey Robb-Wilder: \_\_\_\_\_  
Jim Quigley: \_\_\_\_\_  
Richard Holmer \_\_\_\_\_