

**SWEETWATER SPRINGS WATER DISTRICT  
BOARD OF DIRECTORS MEETING**

**MINUTES\***  
(\*In order discussed)

Board of Directors Meeting  
Regular Meeting  
September 1, 2011  
6:30 p.m.

**Board Members Present:**

Victoria Wikle  
Jim Quigley  
Gaylord Schaap  
Sukey Robb-Wilder  
Richard Holmer

**Board Members Absent:**

(None)

**Staff in Attendance:**

Steve Mack, General Manager  
Julie A. Kenny, Secretary to the Board

**Others in Attendance:**

Nancy Thorington, District Counsel

**I. CALL TO ORDER**

The properly agendized meeting was called to Order by President Jim Quigley at 6:31 p.m.

**II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)**

It was agreed to move Item V-F (Resolution of Appreciation for Mike Gogna) to be discussed after Item V-A.

**III. CONSENT CALENDAR (6:32 p.m.)**

Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 5-0. The following items were approved:

- A. Approval of the Minutes of the August 4, 2011 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence:
- D. Approval of Resolution 11-21, Authorizing and Revoking Signers to the West America Bank Accounts

#### IV. PUBLIC COMMENT (6:32 p.m.)

None.

#### V. ADMINISTRATIVE (6:32 p.m.)

- A. **(6:32 p.m.) Discussion/Action re Approval of Resolution 11-24, Appointing Nancy Thorington of Meyers Nave et al as District Counsel.** The GM provided an overview of this item. Director Holmer moved to approve Resolution 11-24, Appointing Nancy Thorington as General Counsel. Director Wikle seconded. Motion carried 5-0.
- F. **(6:35 p.m.) Discussion/Action re Resolution 11-23, A Resolution of Appreciation for Mike Gogna.** The GM provided an overview of this item. Discussion ensued. Director Wikle moved to approve Resolution 11-23, Expressing Appreciation for the Services of Mike Gogna as District Counsel. Director Robb-Wilder seconded. Motion carried 5-0.
- B. **(6:37 p.m.) Discussion/Action re Approval of Resolution 11-17, Accepting CIP IV-B, Project 2 (KAT Construction) and to Sign and Record a Notice of Completion.** The GM provided an overview of this item. Discussion ensued. Director Wikle moved to approve Resolution 11-17, Authorizing the General Manager to Accept CIP IV-B, Project 2, and to Sign and Record a Notice of Completion. Director Holmer seconded. Motion carried 5-0.
- C. **(6:41 p.m.) Discussion/Action re 2010 Urban Water Management Report Plan.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- D. **(7:08 p.m.) Discussion/Action re Introduction by title only of Ordinance 47, Replacing Section 2000 of the District's Policies and Procedures.** The GM provided an overview of this item. Director Robb-Wilder introduced Ordinance 47, Replacing Section 2000 of the District's Policies and Procedures, by title only and waiving full reading of the ordinance. Director Wikle seconded. Discussion ensued. Motion carried 5-0.
- E. **(7:17 p.m.) Discussion/Action re Leak on Rio Vista Terrace, Project 2 Addition.** The GM provided an overview of this item. Discussion ensued. No action was taken.
- F. **(This item was moved to after Item A.)**

#### VI. GENERAL MANAGER'S REPORT (8:36 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Summer river flow chart
5. CIP IV-B, Project 2 status
6. 2012 CIP status
7. Toilet Rebate Program
8. In-house construction projects
9. Urban Water Management Plan
10. Sonoma County Water Agency Water Rights Permit Revision Protest
11. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(7:32 p.m.)

(None.)

VIII. CLOSED SESSION (7:32 p.m.)

At 7:32 p.m. President Quigley announced the items for discussion in Closed Session. At 7:33 p.m. the Board went into Closed Session. At 8 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Pursuant to Gov. Code Section 54957 – Public Employee Performance Evaluation**  
**Title: General Manager**  
 No action was taken.

IX. ITEMS FOR THE NEXT AGENDA (8:01 p.m.)

- 1. Urban Water Management Plan
- 2. Leak on Rio Vista addition project
- 3. GM performance evaluation
- 4. Future Policies & Procedures review

ADJOURN

The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Julie A. Kenny  
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: \_\_\_\_\_  
 Gaylord Schaap: \_\_\_\_\_  
 Sukey Robb-Wilder: \_\_\_\_\_  
 Jim Quigley: \_\_\_\_\_  
 Richard Holmer: \_\_\_\_\_