

SWEETWATER SPRINGS WATER DISTRICT  
BOARD OF DIRECTORS MEETING

**MINUTES\***  
(\*In order discussed)

Board of Directors Meeting  
August 7, 2014  
6:30 p.m.

<b>Board Members Present:</b>	Sukey Robb-Wilder Tim Lipinski Victoria Wikle Rich Holmer
<b>Board Members Absent:</b>	Gaylord Schaap
<b>Staff in Attendance:</b>	Steve Mack, General Manager Christine M. Hanley, Acting Secretary to the Board
<b>Others in Attendance:</b>	Robin Donahue, Meyers Nave et al. Paige MacDonnel, Russian River Recreation and Parks District

**I. CALL TO ORDER**

The properly agendized meeting was called to Order by President Rich Holmer at 6:30 p.m. Secretary to the Board called Roll.

**II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:35 p.m.)**

There were no changes to Agenda and no Declarations of Conflict.

**III. CONSENT CALENDAR (6:40 p.m.)**

Director Holmer reviewed the items on the Consent Calendar. Director Robb-Wilder moved to approve the Consent Calendar as submitted. Director Lipinski seconded. Motion carried 4-0. The following items were approved:

- A. Approval of the Minutes of the July 3, 2014 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any
  - 1. Letter dated July 11, 2014 from the Department of Water Resources re Urban Water Management Plan.

#### IV. PUBLIC COMMENT (6:45 p.m.)

(None.)

#### V. ADMINISTRATIVE (6:46 p.m.)

- A. **(6:46 p.m.) Discussion/Action re Resolution 14-14, Stage 1 Water Shortage Declaration** The GM provided an overview of this item. Director Robb-Wilder moved to adopt Resolution 14-14, Declaring a Stage 1 Water Shortage. Director Wikle seconded the motion. Motion carried 4-0.
- B. **(6:55 p.m.) Discussion/Action re USDA Bond Refunding.** The GM provided an overview of this item. Discussion ensued. No action was taken.
- C. **(7:10 p.m.) Discussion/Action re the Change of Monte Rio Treatment Plant Chlorination System to a TriChlor Feeder.** This item was postponed for further analysis by staff.
- D. **(7:15 p.m.) Public Hearing; Discussion/Action re Resolution 14-15, Overruling Protests and Confirming Report on Annual Flat Charge for Sweetwater Springs Water District** Director Holmer opened Public Hearing re: Annual Flat Charge at 7:15 p.m.. The GM provided an overview of this item. Board discussion ensued. There was no public comment. The Public Hearing was closed by Director Holmer at 7:18 p.m.. Further Board discussion ensued. Director Robb-Wilder moved to adopt Resolution 14-15, Overruling Protests and Confirming Report on Annual Flat Charge for Sweetwater Springs Water District, amended to correct minor syntax errors. Director Lipinski seconded as amended. Motion carried 4-0.
- E. **(7:20 p.m.) Discussion/Action re Sale of District property at 17448 River Lane, Guerneville to the Russian River Recreation and Park District** The GM provided an overview of this item and provided copies of correspondence from Ratepayer addressing his concerns about this item. Paige MacDonnel representing the Russian River Recreation and Parks District provided additional information about this item. Board discussion ensued. No action was taken.
- F. **(7:40 p.m.) Discussion/Action re Resolution 14-16, Expressing Appreciation for the Services of Walter Hall as Maintenance Worker.** The GM provided an overview of this item. Director Robb-Wilder moved to accept Resolution 14-16, Expressing Appreciation for the Services of Walter Hall as Maintenance Worker. Director Lipinski seconded. Motion carried 4-0.

#### VI. GENERAL MANAGER'S REPORT (7:45 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Leaks
3. Water Production and Sales
4. Flow at Hacienda
5. 2015 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Gantt Chart

## VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:00 p.m.)

Director Robb-Wilder pointed out that District Production figures relative to 2013 indicate we are making progress toward the conservation goal of 20% less water and re-stated the idea of determining our top 10 users and work with them to use less.

Director Holmer complimented Field Crew for its very prompt response and times of completion re: leaks.

Director Wikle inquired how are we to report to State Board re: Conservation mandates. GM advised that State Board will provide appropriate forms.

## VIII. CLOSED SESSION (8:15 p.m.)

At 8:15 p.m. President Holmer announced the items for discussion in Closed Session. At 8:17 p.m. the Board went into Closed Session. At 8:45 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7**  
**Property:** 14335 Woods Avenue, Guerneville  
**Agency negotiator:** Steve Mack  
**Negotiating parties:** SSWD and High Offer from the Public Offering due by August 5, 2014  
*Direction was given to staff.*
- C. Public Employee Performance Evaluation pursuant to Gov. Code Section 54957**  
**Title:** Legal Counsel  
*No action was taken.*
- D. Conference with Labor Negotiator (pursuant to Gov. Code Section 54957.6):**  
**District negotiator:** Steve Mack  
**Employee Organization:** Stationary Engineers Local 39  
*No action was taken.*
- B. Public Employee Performance Evaluation pursuant to Gov. Code Section 54957**  
**Title:** General Manager  
*Direction was given to staff.*

## IX. ITEMS FOR THE NEXT AGENDA (8:49 p.m.)

1. Presentation on medical disability water rates (Richard Skaff)
2. Trichlor Feeder System
3. USDA Bond Re-Funding
4. Woods Avenue property offer acceptance
5. Riverlane property
6. FY 2013-14 Year-End Actual vs. Budgeted report

**ADJOURN**

The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Christine M. Hanley  
Acting Clerk to the Board of Directors

APPROVED:

Victoria Wikle: \_\_\_\_\_

Gaylord Schaap: \_\_\_\_\_

Sukey Robb-Wilder: \_\_\_\_\_

Tim Lipinski: \_\_\_\_\_

Richard Holmer \_\_\_\_\_