

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
Regular Meeting
April 5, 2012
6:30 p.m.

Board Members Present:

Victoria Wikle
Sukey Robb-Wilder
Richard Holmer
Jim Quigley
Gaylord Schaap

Board Members Absent:

(None)

Staff in Attendance:

Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance:

Mike Gogna, Meyers Nave
David Warner, Meyers Nave

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Sukey Robb-Wilder at 6:29 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:32 p.m.)

Director Robb-Wilder requested Item V-B, Res. 12-07 re Toilet Direct Install Program, be amended to reflect that the Agreement is with Russian River County Sanitation District(RRCSD), not the Sonoma County Water Agency (SCWA). There were no objections.

III. CONSENT CALENDAR (6:31 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 4-0, with Director Schaap abstaining as he was absent from the March meeting. The following items were approved:

- A. Approval of the Minutes of the March 1, 2012 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:32 p.m.)

(None.)

V. ADMINISTRATIVE (6:32 p.m.)

- A. **(6:32 p.m.) Discussion/Action re Draft FY 2012-13 Operating and Capital Improvement Budget/Water Rate Increase.** The GM provided an overview of this item. Director Wikle added additional comments. Board questions and discussion ensued. No action was taken.
- B. **(6:50 p.m.) Discussion/Action re Approval of Resolution 12-07, Approving an Amended Agreement with Russian River County Sanitation District (RRCSD) to Allow the Previous Agreement with RRCSD to Provide for the Toilet Direct Install Program and Other Related Water Conservation Programs.** The GM provided an overview of this item. Board question and discussion ensued. Director Wikle moved to approve Resolution 12-07, which Authorizes the General Manager to Execute an Agreement with Russian River County Sanitation District (RRCSD) which Amends a Previous Agreement and Allows the District to Provide a Wider Range of Water Conservation Programs Including a Direct Install Toilet Program. Director Quigley seconded. Two small modifications were made to the Resolution and the revised Resolution was approved on motion 5-0.
- C. **(7:04 p.m.) Discussion/Action re Crystal Communications lease.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- D. **(7:07 p.m.) Discussion/Action re Rio Vista Terrace saddle failures.** The GM provided a brief overview of this item, with further discussion to take place in Closed Session. No action was taken.
- E. **(7:08 p.m.) Discussion/Action re District Cell Phone Policy.** The GM provided an overview of this item. Board questions and discussion ensued. No action was taken.

VI. GENERAL MANAGER'S REPORT (7:32 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall Chart
5. Toilet Rebate Program
6. In-House Construction Projects
7. Past and Upcoming Events
8. Gantt Chart

Board questions and brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(7:52 p.m.)

Director Holmer announced he would be absent from the May Board meeting.

VIII. CLOSED SESSION (7:53 p.m.)

At 7:53 p.m. President Robb-Wilder announced the items for discussion in Closed Session. At 7:54 p.m. the Board went into Closed Session. At 8:53 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9. Number of cases: 1**
Direction was given to staff.
- B. **Pursuant to Gov Code Section 54957 – Public Employee Performance Evaluation**
Title: Legal Counsel
No action was taken.

IX. ITEMS FOR THE NEXT AGENDA (8:54 p.m.)

- 1. Budget/loan prepayment analysis
- 2. Crystal Communications lease/radios
- 3. Rio Vista saddle failures (Closed Session)
- 4. Rate increase

ADJOURN

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
 Gaylord Schaap: _____
 Sukey Robb-Wilder: _____
 Jim Quigley: _____
 Richard Holmer _____