

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
March 7, 2013
6:30 p.m.

Board Members Present: Sukey Robb-Wilder
Victoria Wikle
Richard Holmer
Tim Lipinski
Gaylord Schaap

Board Members Absent: (None)

Staff in Attendance: Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance: Robin Donahue, Meyers Nave et al.

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Richard Holmer at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

President Holmer requested that the following items be pulled from the Agenda:
Item V-A – Capacity and flat charge waiver request for “The Triangle” property in Monte Rio
Item V-D – Proposed cell tower at Highland Treatment Facility
Item V-E – Res. 13-07, Notice of Completion for CIP 2013
There were no objections.

III. CONSENT CALENDAR (6:32 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 5-0, except that Director Schaap abstained as to Item V-A --approval of the Minutes -- because he was absent. The following items were approved:

- A. Approval of the Minutes of the February 7, 2013 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

- D. Approval of Resolution 13-6, Approving Amendment No. 1 to the Agreement for Legal Services with Meyers Nave.

IV. PUBLIC COMMENT (6:34 p.m.)

(None.)

V. ADMINISTRATIVE (6:34 p.m.)

- A. **Discussion/Action re Agreement with Monte Rio Rec and Park District, Monte Rio Chamber of Commerce and Torr family to waive capacity and flat charges for “The Triangle” property in Monte Rio.** *This item was removed from the Agenda in Item II above.*
- B. **(6:34 p.m.) Discussion/Action re Draft FY 2013-14 Operating and Capital Improvement Budget.** The GM made a PowerPoint presentation. Board questions and discussion ensued. No action was taken.
- C. **(7:15 p.m.) Discussion/Action re Proposal to refund District Bonds.** The GM provided an overview of this item. Discussion ensued. Comments were made by legal counsel, Robin Donahue. Further discussion ensued. The Board agreed to have the Budget Committee consider this item in more detail and report at a Special Meeting. A Budget Committee Meeting was scheduled for March 14, 2013 at 3:30 p.m. A Special Meeting was scheduled for March 21, 2013 at 6:30 p.m.
- D. **Discussion/Action re Proposed Cell Tower at Highland Treatment Facility**
Location: 14156 Sunset Avenue, Guerneville *This item was removed from the Agenda in Item II above.*
- E. **Discussion/Action re Resolution 13-07, Authorizing the General Manager to Accept Capital Improvement Project 2013 and to Sign and Record a Notice of Completion.**
This item was removed from the Agenda in Item II above.

VI. GENERAL MANAGER’S REPORT (8:20 p.m.)

The General Manager reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. Guerneville rainfall
5. 2013 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Gantt Chart

VII. BOARD MEMBERS’ ANNOUNCEMENTS/COMMENTS

(8:31 p.m.)

Director Holmer commented on the Sonoma County Citizens’ Report.

VIII. CLOSED SESSION (8:32 p.m.)

At 8:32 p.m. President Holmer announced the items for discussion in Closed Session. The Board went into Closed Session at 8:32 p.m. At 8:39 p.m., the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Public Employee Performance Evaluation pursuant to Gov. Code Section 54957**
Title: General Manager
Direction was given to staff.

IX. ITEMS FOR THE NEXT AGENDA (8:40 p.m.)

- 1. Bond refinancing
- 2. Budget
- 3. Monte Rio Triangle
- 4. Notice of Completion
- 6. Proposed AT&T Cell Tower

ADJOURN

The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____