

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
Regular Meeting
March 1, 2012
6:30 p.m.

Board Members Present:

Victoria Wikle
Sukey Robb-Wilder
Richard Holmer
Jim Quigley

Board Members Absent:

Gaylord Schaap

Staff in Attendance:

Steve Mack, General Manager
Julie A. Kenny, Secretary to the Board

Others in Attendance:

Mike Gogna, Meyers Nave
David Warner, Meyers Nave

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Sukey Robb-Wilder at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:32 p.m.)

(None.)

III. CONSENT CALENDAR (6:33 p.m.)

Director Wikle moved to approve the Consent Calendar as submitted. Director Holmer seconded. Motion carried 4-0. The following items were approved:

- A. Approval of the Minutes of the February 2, 2012 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence: (None.)
- D. Approval of Resolution 12-05, Approving a Categorical Exemption for the 2013 Capital Improvement Program

- E. Approval of Resolution 12-06, Reconveying an Existing Waterline Easement and Accepting a New Waterline Easement, and Authorizing the General Manager to Execute and Cause to be Recorded a Quitclaim Deed and Certificate of Acceptance

IV. PUBLIC COMMENT (6:34 p.m.)

(None.)

V. ADMINISTRATIVE (6:34 p.m.)

- A. **(6:34 p.m.) Discussion/Action re Replacing District copier this fiscal year.** The GM provided an overview of this item. Director Wikle moved to approve a new copier purchase. Director Quigley seconded. Motion carried 4-0.
- B. **(6:38 p.m.) Discussion/Action re FY 2012-13 Operating and Capital Improvement Budget/Water Rate Increase.** The GM gave a PowerPoint presentation. Board questions and discussion ensued. No action was taken.
- C. **(7:37 p.m.) Discussion/Action re Crystal Communications lease.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- D. **(7:40 p.m.) Discussion/Action re Status of Sonoma County Water Agency Permit.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- E. **(7:50 p.m.) Discussion/Action re Rio Vista Terrace saddle failures.** The GM provided a short overview of this item, and deferred further discussion until Closed Session.
- F. **(7:52 p.m.) Discussion/Action re Claim 2012, Melvin Jones, 14980 Melody Avenue, Guerneville (replacement of toilet valves).** The GM provided an overview of this item. Board discussion ensued. Director Quigley moved to reject Claim 2012-02, Claimant Melvin Jones. Director Holmer seconded. Motion carried 4-0.

VI. GENERAL MANAGER'S REPORT (8 p.m.)

The GM reported on the following items:

1. Laboratory testing
2. Water Production and Sales
3. Leaks
4. The rainy season is here?
5. Toilet Rebate Program
6. In-House Construction Projects
7. Upcoming Events
8. Gantt Chart

Board questions and brief discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS (8:07 p.m.)

Director Robb-Wilder commented re Form 700s.

VIII. CLOSED SESSION (8:09 p.m.)

At 8:09 p.m. President Robb-Wilder announced the items for discussion in Closed Session. At 8:11 p.m. the Board went into Closed Session. At 8:26 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9. Number of cases: 1**
Direction was given to staff.

IX. ITEMS FOR THE NEXT AGENDA (8:55 p.m.)

- 1. Draft budget
- 2. Rio Vista Terrace saddle failures (Closed Session)
- 3. Crystal Communications lease

ADJOURN

The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
 Gaylord Schaap: _____
 Sukey Robb-Wilder: _____
 Jim Quigley: _____
 Richard Holmer _____