

SWEETWATER SPRINGS WATER DISTRICT  
BOARD OF DIRECTORS MEETING

**MINUTES\***  
(\*In order discussed)

Board of Directors Meeting  
Regular Meeting  
January 6, 2011  
6:30 p.m.

**Board Members Present:**

Victoria Wikle  
Sukey Robb-Wilder  
Jim Quigley  
Wanda Smith  
Gaylord Schaap

**Board Members Absent:**

**Staff in Attendance:**

Steve Mack, General Manager  
Julie A. Kenny, Secretary to the Board

**Others in Attendance:**

Mike Gogna, District Counsel  
Lloyd Guccione

**I. CALL TO ORDER**

The properly agendized meeting was called to Order by President Jim Quigley at 6:30 p.m.

**II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:30 p.m.)**

(None.)

**III. CONSENT CALENDAR (6:32 p.m.)**

Director Smith moved to approve the Consent Calendar as submitted. Director Wikle seconded. Motion carried 5-0, except that Director Schaap abstained from Item III-A (Minutes) only as he arrived late to the December Board meeting. The following items were approved:

- A. Approval of the Minutes of the December 2, 2010 Board Meeting
- B. Approval of Operations Warrants/ Online payments/EFT payments/ Construction Warrants.
- C. Receipt of Item(s) of Correspondence

1. Letter dated December 7, 2010 from the Sonoma County water Agency re Comments submitted in response to NOP of EIR for the Fish Habitat Flows and Water Rights Project

#### IV. PUBLIC COMMENT (6:33 p.m.)

None.

#### V. ADMINISTRATIVE (6:33 p.m.)

- A. **(6:33 p.m.) Discussion/Action re Resolution 11-01, re Accepting the Final Audit for the Fiscal Year Ending June 30, 2010.** *It was agreed to postpone discussion of this item to later in the meeting pending phone participation with the auditing firm.*
- B. **(6:34 p.m.) Discussion/Action re Resolution 11-02, 2012-18 Capital Improvement Program.** The GM provided an overview of this item. Board discussion/questions ensued. Director Wikle moved to approve Resolution 11-02, Adopting the 2012-2018 Capital Improvement Program. Director Robb-Wilder seconded. Motion carried 5-0.
- A. **(6:45 p.m.) Discussion/Action re Resolution 11-01, re Accepting the Final Audit for the Fiscal Year Ending June 30, 2010.** The GM gave an overview of this item. Board discussion and questions ensued. This item was continued to the February Board meeting for further discussion with the auditing firm, who was unable to participate at this meeting.
- C. **(7 p.m.) Discussion/Action re Introduction to the FY 2011-12 Operating and Capital Improvement Budget Process.** The GM made a PowerPoint presentation. Board questions and discussion ensued. District counsel Mike Gogna provided comments. This item was continued for further discussion at the February Board meeting.
- D. **(7:37 p.m.) Discussion/Action re Contract Amendment with CalPERS to District Retirement Program.** The GM provided an overview of this item. Board questions and discussion ensued. Direction was given to staff to proceed as proposed by staff. This item was continued for further discussion at the February Board meeting.

#### VI. GENERAL MANAGER'S REPORT (7:55 p.m.)

The GM provided an overview and answered Board questions on the following subjects:

1. Laboratory testing
2. Water production and sales
3. Leaks
4. Rainfall
5. CIP IV-B, Project 1
6. CIP IV-B, Project 2
7. Toilet Rebate Program
8. In-House Construction projects
9. CUWCC
10. Policies and Procedures Review
11. Gantt Chart

Board questions ensued. Public comment was made by Lloyd Guccione. Board discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:09 p.m.)

Director Robb-Wilder announced a January 11 ceremony at the County for a new fuel cell as part of the County's green power generating project.

Director Robb Wilder announced the availability of CSDA seminars and conferences.

VIII. CLOSED SESSION (8:12 p.m.)

At 8:12 p.m. President Quigley announced the items for discussion in Closed Session. At 8:13 p.m. the Board went into Closed Session. At 8:56 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with Real Property Negotiator (pursuant to Gov. Code Section 54956.8)**  
**Property: 14335 Woods Ave., Guerneville**  
**District negotiator: Steve Mack**  
**Negotiating parties: SSWD and to be determined**  
 Direction was given to staff.
  
- B. **Conference with Labor Negotiator pursuant to Section 54957.6**  
**SSWD negotiator: Steve Mack**  
**Unrepresented positions: Field Manager, Office Manager/Administrative Assistant, Crew Supervisors (2)**  
 Direction was given to staff.

IX. ITEMS FOR THE NEXT AGENDA (8:57 p.m.)

- 1. Res. 11-01, FY 2009-10 Audit
- 2. Policies and Procedures overhaul update
- 3. FY 2010-11 Budget

ADJOURN

The meeting adjourned at 9:03 p.m.

Respectfully submitted,

Julie A. Kenny  
Clerk to the Board of Directors

APPROVED:

Wanda Smith: \_\_\_\_\_  
 Victoria Wikle: \_\_\_\_\_  
 Gaylord Schaap: \_\_\_\_\_  
 Sukey Robb-Wilder: \_\_\_\_\_  
 Jim Quigley: \_\_\_\_\_