

SWEETWATER SPRINGS WATER DISTRICT  
BOARD OF DIRECTORS MEETING

**MINUTES\***  
(\*In order discussed)

Board of Directors Meeting  
December 4, 2014  
6:30 p.m.

**Board Members Present:** Sukey Robb-Wilder  
Tim Lipinski  
Victoria Wikle  
Richard Holmer

**Board Members Absent:** Gaylord Schaap (arr. 6:42 p.m.)

**Staff in Attendance:** Steve Mack, General Manager  
Julie Kenny, Secretary to the Board

**Others in Attendance:** Robin Donoghue, Meyers Nave et al.

**I. CALL TO ORDER**

The properly agendized meeting was called to Order by Director Rich Holmer at 6:31 p.m.

**II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)**

The GM requested a recess prior to Item VIII, Closed Session to swear in appointed Board members. There were no objections.

**III. CONSENT CALENDAR (6:32 p.m.)**

Director Holmer reviewed the items on the Consent Calendar. Director Robb-Wilder moved to approve the Consent Calendar as submitted. Director Lipinski seconded. Motion carried 4-0, except that Director Holmer abstained from voting on Item III-A (November Minutes) because he was absent at that meeting.

- A. Approval of the Minutes of the November 6, 2014 Regular Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)
- D. Discussion/Action re Side Letter with the Stationary Engineers Local 39 regarding the Account Clerk position

#### IV. PUBLIC COMMENT (6:34 p.m.)

None.

#### V. ADMINISTRATIVE (6:35 p.m.)\*

*\*in the order discussed*

**A. (6:35 p.m.) Discussion/Action re Rescheduling the January 1, 2015 Regular Board Meeting.** The GM introduced this item, then proposed moving the January 1, 2015 Board meeting to January 8, 2015. There were no objections.

**C. (6:36 p.m.) Discussion/Action re Sale of District property at 17448 River Lane, Guerneville to the Russian River Recreation and Parks District.** The GM provided an overview of this item. Board discussion ensued.

*\*\* Director Schaap arrived at 6:42 p.m.*

There was no action taken.

**B. (6:47 p.m.) Discussion/Action re Election of Officers.** The GM provided an overview of this item.

Director Robb-Wilder nomination Director Schaap to be President. Director Lipinski seconded. Brief discussion ensued. Nomination carried 5-0.

Director Lipinski nominated himself to be Vice President. Director Wikle seconded. Nomination carried 5-0.

Director Robb-Wilder nominated herself to be Financial Coordinator. Director Wikle seconded. Nomination carried 5-0.

**D. (6:51 p.m.) Discussion/Action re First Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board discussion ensued. No action was taken.

**E. (7:02 p.m.) Discussion/Action re Review of District Capital Improvement Program.** The GM made a PowerPoint presentation. Board discussion ensued. Direction was given to staff to review and develop suggestions for fees on District improvements that benefit undeveloped lots; to review priorities used to establish future capital improvement projects; to develop a list of future in-house projects; and to reach out to legislators.

#### VI. GENERAL MANAGER'S REPORT (8:15 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. 2015/2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Emergency Response Plan
9. ADA Water Rates
10. USDA Bond Reissuance
11. Gantt Chart

Board questions ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:43 p.m.)

(None.)

VIII. CLOSED SESSION (8:43 p.m.)

At 8:43 p.m., Director Holmer announced the items for discussion in Closed Session. At 8:44 p.m. the Board went into Closed Session. At 8:48 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with legal Counsel - Existing Litigation**  
**Government Code Section 54956.9(3)(1) (one case)**  
**Waller v. Mack et al., Sonoma County Superior Court No. SVC-255985**  
*No action was taken.*

IX. ITEMS FOR THE NEXT AGENDA (8:43 p.m.)

- 1. ADA
- 2. Riverlane project
- 3. Capital Improvement Program / fees
- 4. Introduction to the FY 2015-16 Budget
- 5. Labor negotiations

ADJOURN

The meeting adjourned at 8:52 p.m.

Respectfully submitted,

Julie A. Kenny  
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: \_\_\_\_\_  
 Gaylord Schaap: \_\_\_\_\_  
 Sukey Robb-Wilder: \_\_\_\_\_  
 Tim Lipinski: \_\_\_\_\_  
 Richard Holmer: \_\_\_\_\_