

**SWEETWATER SPRINGS WATER DISTRICT  
BOARD OF DIRECTORS MEETING**

**MINUTES\***  
(\*In order discussed)

Board of Directors Meeting  
December 3, 2015  
6:30 p.m.

**Board Members Present:** Richard Holmer  
Gaylord Schaap  
Tim Lipinski  
Sukey Robb-Wilder  
Pip Marquez de la Plata

**Board Members Absent:** None

**Staff in Attendance:** Stephen Mack, General Manager  
Julie Kenny, Secretary to the Board

**Others in Attendance:** Robin Donoghue, District Legal Counsel

**I. CALL TO ORDER**

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:33 p.m.

**II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)**

(None.)

**III. CONSENT CALENDAR (6:34 p.m.)**

Director Schaap reviewed the items on the Consent Calendar. Director Robb-Wilder moved to approve the Consent Calendar as submitted. Director Holmer seconded. Discussion ensued. Comment were made by Legal Counsel Robin Donoghue. Motion carried 5-0, except that Director Marquez de la Plata abstained as to Item III-A (Minutes) because he was not yet seated at the November 5 and November 23 Board Meetings.

- A. Approval of the Minutes of the November 5, 2015 Regular Board Meeting and the November 23, 2015 Special Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payment.
- C. Receipt of Item(s) of Correspondence: (None.)

#### IV. PUBLIC COMMENT (6:38 p.m.)

None.

#### V. ADMINISTRATIVE (6:38 p.m.)\*

*\*in the order discussed*

**V-A. (6:38 p.m.) Discussion/Action re District Property at 17448 River Lane.** The GM provided an overview of this item. Board discussion ensued. Comments were made by Robin Donoghue. Further discussion ensued. Direction was given to staff to pursue the possibility of a sale to a neighbor and putting our own conservation easement on the property.

**V-B. (7:09 p.m.) Discussion/Action re FY Review of the Capital Improvement Program.** The GM provided an overview of this item. Discussion ensued. No action was taken.

**V-C. (7:43 p.m.) Discussion/Action re Election of Officers.** The GM provided an overview of this item. Brief discussion ensued.

Director Robb-Wilder nominated Director Lipinski for President.  
Director Holmer nominated Director Robb-Wilder for Vice President. Board Discussion ensued.  
Director Holmer nominated Director Marquez de la Plata for Financial Coordinator.

Director Robb Wilder moved to approve the nominations. Director Lipinski seconded. Motion carried 5-0.

#### VI. GENERAL MANAGER'S REPORT (7:52 p.m.)

The General Manager reported on the following items:

1. Water Production and Sales
2. Leaks
3. Guerneville Rainfall
4. 2016/2017 CIP
5. Toilet Rebate / Direct Install Program
6. In-House Construction Projects
7. Gantt Chart

Board questions ensued.

#### VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:03 p.m.)

Director Robb-Wilder spoke regarding adding emails to the District roster.

Director Lipinski announced that the Guerneville Resort had been sold to a family.

Director Lipinski announced that new management of the Rio Theatre had been involved with the formation of the Sweetwater Springs Water District.

VIII. ITEMS FOR THE NEXT AGENDA (8:12 p.m.)

1. CIP 2016 Completion
2. Riverlane property
3. Budget Committee
4. FY 2014-15 Audit
5. Loans/Grants for CIP 2017

ADJOURN

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

Julie A. Kenny  
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: \_\_\_\_\_  
Sukey Robb-Wilder: \_\_\_\_\_  
Tim Lipinski: \_\_\_\_\_  
Richard Holmer \_\_\_\_\_