

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
November 5, 2015
6:30 p.m.

Board Members Present:	Richard Holmer Gaylord Schaap Tim Lipinski Sukey Robb-Wilder
Board Members Absent:	None
Staff in Attendance:	Stephen Mack, General Manager Julie Kenny, Secretary to the Board
Others in Attendance:	Robin Donoghue, District Legal Counsel John Wanger, Coastland Civil Engineering John Herreld Benji Nelson Hans Bruhner Lori Bruhner Adam Rivera

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:32 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

(None.)

III. CONSENT CALENDAR (6:31 p.m.)

Director Schaap reviewed the items on the Consent Calendar. Director Holmer moved to approve the Consent Calendar as submitted. Director Lipinski seconded. Motion carried 4-0, except that Director Robb-Wilder abstained as to Item III-A (Minutes) because she was absent from the October 1 Board Meeting.

- A. Approval of the Minutes of the October 1, 2015 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence:

(1) Letter dated November 2, 2015 from Rita O'Flynn (17448 River Lane)

IV. PUBLIC COMMENT (6:32 p.m.)

None.

V. ADMINISTRATIVE (6:33 p.m.)*

**in the order discussed*

- V-A. (6:33 p.m.) Discussion/Action re District Property at 17448 River Lane.** The GM provided an overview of this item. Directors Robb-Wilder and Holmer provided additional overview. Board discussion/questions ensued. Public comment was made by John Herreld. Public comment was made by Benji Nelson. Public comment was made by an unidentified person. Public comment was made by Hans and Lori Bruhner. Public comment was made by Adam Rivera. Board discussion ensued. Further comment was made by Benji Nelson. The GM provided additional overview. Board discussion ensued. Direction was given to staff not to respond to Ms. O'Flynn's letter other than her request for Public Records.
- V-B. (7:23 p.m.) Discussion/Action re FY 2017 Capital Improvement Program (CIP).** The GM introduced this item. John Wanger, Coastland Civil Engineering, made a presentation to the Board. Board discussion ensued. No action was taken.
- V-C. (7:43 p.m.) Discussion/Action re Board vacancy.** The GM provided an overview of this item. Comments were made by Legal Counsel Robin Donoghue. Discussion ensued. A Special Meeting was scheduled for Monday, November 23, at 6:30 p.m. to review applications and appoint a director.
- V-D. (7:55 p.m.) Discussion/Action re FY 2015-16 1st Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided and overview of this item. Discussion ensued. No action was taken.
- V-E. (8:03 p.m.) Discussion/Action re Approval of Resolution 15-21 Commending Victoria Wikle for Her Service on the District Board.** President Schaap read Resolution 15-21 into the record. Director Robb-Wilder moved to approve Resolution 15-21, Commending Victoria Wikle for Her Service on the District Board. Director Lipinski seconded. Discussion ensued. Motion carried 4-0.

VII. GENERAL MANAGER'S REPORT (8:10 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. 2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects
8. Water Audit Workshop
9. Correlation Equipment Demonstration
10. Regional Flood Preparation Meeting
11. Gantt Chart
12. Ridgecrest tank liner needed

Board questions ensued.

VIII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(7:13 p.m.)

Director Schaap announced that the County is looking for a homeless shelter site out here.

Director Holmer announced ongoing meetings on the Russian River TMDL process. October 8 is the cut-off date for comments.

Director Lipinski announced more interest in a Lower Russian River Advisory Council.

IX. ITEMS FOR THE NEXT AGENDA (7:16 p.m.)

1. CIP Review
2. Riverlane property
3. Election of Officers

ADJOURN

The meeting adjourned at 8:36 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____