

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
September 4, 2014
6:30 p.m.

- Board Members Present:** Sukey Robb-Wilder
Tim Lipinski
Victoria Wikle
Rich Holmer
Gaylord Schaap
- Board Members Absent:** (None)
- Staff in Attendance:** Steve Mack, General Manager
Christine M. Hanley, Acting Secretary to the Board
- Others in Attendance:** Robin Donoghue, Meyers Nave et al.
Richard Skaff

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Rich Holmer at 6:310p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:31 p.m.)

(None.)

III. CONSENT CALENDAR (6:32 p.m.)

Director Holmer reviewed the items on the Consent Calendar. Director Wikle moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 5-0, except that Direct Schaap abstained as to Item III-A (Minutes) because he was absent at the August meeting. The following items were approved:

- A. Approval of the Minutes of the August 7, 2014 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any. (None.)

IV. PUBLIC COMMENT (6:32 p.m.)

Public comment was made by Richard Skaff re Title II of the Americans with Disabilities Act (ADA).

V. ADMINISTRATIVE (6:34 p.m.)

- A. **(6:34 p.m.) Presentation on medical disability water rates (Richard Skaff).** The GM provided an overview of this item. Richard Skaff made a presentation to the Board. Board questions and discussion ensued. No action was taken, but this item was continued for further discussion at the October Board meeting.
- B. **(7:11 p.m.) Discussion/Action re Resolution 14-17, Accepting Offer to Purchase District property at 14335 Woods Avenue, Guerneville.** The GM provided an overview of this item. Director Robb-Wilder moved to approve Resolution 14-17, Authorizing the General Manager to Execute the Sale of the Parcel at 14335 Woods Avenue, Guerneville to Stacy Jardine. Director Wikle seconded. Motion carried 4-0, with Director Schaap abstaining from the vote.
- C. **(7:13 p.m.) Discussion/Action re Sales of District property at 17448 River Lane, Guerneville to the Russian River Recreation and Park District.** The GM provided an overview of this item. Directors Robb-Wilder and Lipinski made additional comments. Discussion ensued. Comments were made by legal counsel Robin Donoghue. Further discussion ensued. No action was taken, but this item was continued for further discussion at the October Board meeting.
- D. **(7:35 p.m.) Discussion/Action re USDA Bond Re-Funding.** The GM provided an overview of this item. Comments were made by legal counsel Robin Donoghue. Further discussion ensued. No action was taken, but this item was continued for further discussion at the October Board meeting.
- E. **(7:51 p.m.) Discussion/Action re FY 2013-14 4th Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board questions and discussion ensued. No action was taken.
- F. **(8:03 p.m.) Discussion/Action re Cell tower rental consultant.** The GM provided an overview of this item. Board questions and discussion ensued. Comments were made by legal counsel Robin Donoghue. Further discussion ensued. Director Robb-Wilder moved to approve Resolution 14-18, Approving a Site Marketing Agreement for Professional Services for Leasing District Property for Cell Tower and Other Communication Purposes with Sunkay Associates and Authorizing the General Manager to Sign after Legal Counsel Review of the Agreement. Further discussion ensued. Director Wikle seconded the motion, but amended it to include a second contingency: ". . . after Legal Counsel Review of the Agreement and after the General Manager's Review of Sunkay Associates' Reputation" (underlined text added). Director Robb-Wilder accepted the amendment. Motion carried 5-0.

VI. GENERAL MANAGER'S REPORT (8:17 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Leaks
3. Water Production and Sales
4. Flow at Hacienda
5. 2015 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects

8. Gantt Chart

Discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS
(8:37 p.m.)

(None.)

VIII. CLOSED SESSION (8:37 p.m.)

At 8:37 p.m. President Holmer announced the items for discussion in Closed Session. At 8:39 p.m. the Board went into Closed Session. At 8:39 p.m. the meeting reconvened and the following actions on Closed Session items were announced:

- A. **Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7**
Property: 17448 River Lane, Guerneville
Agency negotiator: Steve Mack
Negotiating parties: SSWD and Russian River Recreation and Park District
 (No action or discussion on this item.)

IX. ITEMS FOR THE NEXT AGENDA (8:49 p.m.)

- 1. ADA and District Title II requirements
- 2. USDA Bond Re-Funding
- 3. 17448 River Lane property
- 4. Cell tower rental consultant
- 5. CIP 2016 design contract

ADJOURN

The meeting adjourned at 8:52 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
 Gaylord Schaap: _____
 Sukey Robb-Wilder: _____
 Tim Lipinski: _____
 Richard Holmer: _____