

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
April 7, 2016
6:30 p.m.

Board Members Present: Gaylord Schaap
Tim Lipinski
Sukey Robb-Wilder
Richard Holmer
Pip Marquez de la Plata

Board Members Absent: (None.)

Staff in Attendance: Stephen Mack, General Manager
Julie Kenny, Secretary to the Board

Others in Attendance: Robin Donoghue, District Legal Counsel

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Tim Lipinski at 6:33 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:34 p.m.)

(None.)

III. CONSENT CALENDAR (6:34 p.m.)

Director Lipinski reviewed the items on the Consent Calendar, and amended Item VII of the Minutes of the March 3, 2016 meeting (Board Members' Announcements) to add that he had "observed leaks at Safeway *and notified the Manager.*" Legal Counsel Robin Donoghue clarified that the Agenda was intended to provide for approval of the March 3 and March 17, 2016 meetings, not the February 4, 2016 meeting. Director Robb-Wilder moved to approve the Consent Calendar as amended. Director Holmer seconded. Motion carried 5-0, except that Director Schaap abstained as to the Minutes of the March 17, 2016 meeting as he was absent from that meeting. The following items were approved:

- A. Approval of the Minutes of the March 3, 2016 Regular and March 17, 2016 Special Board Meetings.
- B. Approval of Operations Warrants/Online payments/EFT payment.

C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:34 p.m.)

None.

V. ADMINISTRATIVE (6:37 p.m.)*

**in the order discussed*

- V-A. (6:37 p.m.) Discussion/Action re District Property at 17448 River Lane.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- V-B. (6:39 p.m.) Discussion/Action re Possible USDA Loans and/or Grants for CIP 2017.** The GM provided an overview of this item. Discussion ensued. Legal Counsel Robin Donoghue corrected the date on the staff report to be April 7, 2016. No action was taken.
- V-C. (6:52 p.m.) Discussion/Action re Draft FY 2016-17 Budget.** The GM provided an overview of this item. Discussion ensued.
- V-D. (7:02 p.m.) Discussion/Action re Adding an Online Bill View Option.** The GM provided an overview of this item. Board discussion ensued. *Direction was given to staff to continue investigating other options.*

VI. GENERAL MANAGER'S REPORT (7:30 p.m.)

The General Manager reported on the following items:

1. Water Production and Sales
2. Leaks
3. Guerneville Rainfall
4. 2017 CIP
5. Toilet Rebate / Direct Install Program
6. In-House Construction Projects
7. Gantt Chart

Board discussion ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(7:49 p.m.)

Director Lipinski requested that the District website address be added to the monthly Agenda.

Director Lipinski announced that the Russian River Sanitation District had sent an annual rate increase.

VIII. ITEMS FOR THE NEXT AGENDA (7:51 p.m.)

1. Water rate increase hearing
2. FY 2016-17 Budget adoption
3. USDA Bond for CIP 2017
4. Meeting with the State re boil water notice requirements

ADJOURN

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____

Sukey Robb-Wilder: _____

Tim Lipinski: _____

Richard Holmer _____

Pip Marquez de la Plata _____