

**SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES*
(*In order discussed)

Board of Directors Meeting
March 3, 2016
6:30 p.m.

Board Members Present:

Gaylord Schaap
Tim Lipinski
Sukey Robb-Wilder
Richard Holmer

Board Members Absent:

Pip Marquez de la Plata

Staff in Attendance:

Stephen Mack, General Manager
Julie Kenny, Secretary to the Board

Others in Attendance:

Robin Donoghue, District Legal Counsel

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Tim Lipinski at 6:33 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:34 p.m.)

(None.)

III. CONSENT CALENDAR (6:34 p.m.)

Director Lipinski reviewed the items on the Consent Calendar. Director Schaap moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 4-0, except that Director Holmer abstained as to Item III-A (Minutes of the February meeting) as he was absent from that meeting. The following items were approved:

- A. Approval of the Minutes of the February 4, 2016 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payment.
- C. Receipt of Item(s) of Correspondence: (None.)

IV. PUBLIC COMMENT (6:34 p.m.)

None.

V. ADMINISTRATIVE (6:35 p.m.)*

**in the order discussed*

- V-A. (6:35 p.m.) Discussion/Action re Resolution 16-01, Accepting the FY 2014-15 Audit.** The GM provided an overview of this item. Auditor Michael Celentano appeared via telephone and provided an introduction to the Audit report and answered questions. Director Holmer moved to adopt Resolution 16-01, Accepting the Final Audit for the Fiscal Year Ending June 30, 2015. Director Robb-Wilder seconded. Motion carried 4-0.
- V-B. (7:07 p.m.) Discussion/Action re Resolution 16-02, Authorizing the General Manager to Accept the 2016 Capital Improvement Program and to Sign and Record a Notice of Completion.** The GM provided an overview of this item. Discussion ensued. Director Schaap moved to approve Resolution 16-02, Authorizing the General Manager to Accept the Fiscal Year 2016 Capital Improvement Project and to Sign and Record a Notice of Completion. Director Holmer seconded. Motion carried 4-0.
- V-C. (7:15 p.m.) Discussion/Action re Possible USDA Loans and/or Grants for CIP 2017.** The GM provided an overview of this item. Comments were made by Legal Counsel Robin Donoghue. Discussion ensued. A Special Meeting was set for March 17, 2016 at 4 p.m. for further discussion/action on this item.
- V-D. (7:35 p.m.) Discussion/Action re Draft 2016-17 Budget.** The GM provided an overview of this item. Board discussion ensued.
- V-E. (8:05 p.m.) Discussion/Action re District Property at 17448 River Lane and approval of a willing selling letter.** The GM provided an overview of this item. Board discussion ensued. Comments were made by legal counsel. Director Robb-Wilder moved to give the GM direction to prepare a willing selling letter, including the District's willingness to sell the property located at 17448 River Lane to Russian River Recreation and Park District. Director Holmer seconded. Motion carried 4-0. Further discussion ensued but no further action was taken.

VI. CLOSED SESSION (8:25 p.m.)

The Closed Session item (Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7; Property: APN 071-220-068 17448 River Lane (old Vacation Beach well site) was removed from the Agenda

VI. GENERAL MANAGER'S REPORT (8:25 p.m.)

The General Manager reported on the following items:

1. Water Production and Sales
2. Leaks
3. Guerneville Rainfall
4. 2016/2017 CIP
5. Toilet Rebate / Direct Install Program
6. In-House Construction Projects
7. Gantt Chart

VIII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:34 p.m.)

Director Lipinski announced that he had observed leaks at Safeway.

IX. ITEMS FOR THE NEXT AGENDA (8:37 p.m.)

1. FY 2016-17 Draft Budget
2. Sale of Riverlane property
3. USDA Bond for CIP 2017

ADJOURN

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____