

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
February 5, 2015
6:30 p.m.

Board Members Present: Sukey Robb-Wilder
Tim Lipinski
Richard Holmer (via telephone at 7:17 p.m.)
Gaylord Schaap

Board Members Absent: Victoria Wikle

Staff in Attendance: Steve Mack, General Manager
Julie Kenny, Secretary to the Board

Others in Attendance: Robin Donoghue, Meyers Nave et al.
Richard Skaff (6:59 p.m.)

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Gaylord Schaap at 6:30 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:33 p.m.)

The GM requested that Item VI-A (ADA and District rates) be postponed until Richard Skaff arrived..There were no objections.

The GM removed Item V-A (Closed Session - Conference with Labor Negotiator) from the Agenda.

The GM removed Item III-A (Minutes of the January 8, 2015 Meeting) from the Agenda.

III. CONSENT CALENDAR (6:35 p.m.)

Director Schaap reviewed the items on the Consent Calendar. Director Lipinski moved to approve the Consent Calendar as submitted. Director Robb-Wilder seconded. Motion carried 3-0. The following items were approved:

- A. *(Pulled from the Agenda in Item II above.)*
- B. Approval of Operations Warrants/Online payments/EFT payment
- C. Receipt of Item(s) of Correspondence, if any (None)

IV. PUBLIC COMMENT (6:35 p.m.)

None.

V. CLOSED SESSION

The only Closed Session item was pulled from the Agenda in Item II. above.

VI. ADMINISTRATIVE (6:36 p.m.)*

**in the order discussed*

- B. (6:35 p.m.) Discussion/Action re FY 2014-15 2nd Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Board discussion ensued. No action was taken.
- D. (6:45 p.m.) Discussion/Action re Capital Improvement Program/In-House projects process and priorities.** The GM provided an overview of this item. Board discussion ensued. Director Lipinski volunteered to be on a subcommittee to report to the Board. Director Schaap indicated that Director Wikle had also volunteered to be on such a committee. Directors Lipinski and Wikle were appointed to an ad hoc committee to review Capital Improvement Program and In-House projects process and priorities, to report back to the Board in three months (May, 2015).
- A. (6:59 p.m.) Discussion/Action re Update on Americans with Disabilities Act (ADA) and District water rates.** President Schaap noted that Richard Skaff had arrived. The GM provided an overview of this item. Public comment was made by Richard Skaff. Board discussion ensued.

*** Director Holmer appeared via telephone at 7:17 p.m.*

No action was taken.

- C. (7:36 p.m.) Discussion/Action re FY 2015-16 Operating and Capital Improvement Budget -- Possible Rate Increase.** The GM provided an overview and PowerPoint presentation of this item. Board questions and discussion ensued. No action was taken.
- E. (7:59 p.m.) Discussion/Action re Withdrawal of Offer to Purchase District Property at 17448 River Lane, Guerneville by Russian River Recreation and Parks District.** The GM provided an overview of this item. Board discussion ensued. Direction was given to staff to compile a list of the public that attended the RRRPD meeting on August 20, 2014.

VII. GENERAL MANAGER'S REPORT (8:18 p.m.)

The General Manager reported on the following items:

1. Laboratory Testing.
2. Water Production and Sales
3. Leaks
4. Guerneville Rainfall
5. 2015/2016 CIP
6. Toilet Rebate / Direct Install Program
7. In-House Construction Projects

8. Emergency Response Plan
9. Gantt Chart

Board questions ensued.

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:35 p.m.)

Director Robb-Wilder announced that she would be absent from the March Meeting, returning from vacation on April 1.

IX. ITEMS FOR THE NEXT AGENDA (8:36 p.m.)

1. Budget
2. Mt. Jackson lease extension (AT&T)
3. ADA follow-up
4. Mid-year budget adjustment
5. Labor negotiations

ADJOURN

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Victoria Wikle: _____
Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____