

SWEETWATER SPRINGS WATER DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES*
(*In order discussed)

Board of Directors Meeting
February 4, 2016
6:30 p.m.

Board Members Present:

Gaylord Schaap
Tim Lipinski
Sukey Robb-Wilder
Pip Marquez de la Plata

Board Members Absent:

Richard Holmer

Staff in Attendance:

Stephen Mack, General Manager
Julie Kenny, Secretary to the Board

Others in Attendance:

Robin Donoghue, District Legal Counsel

I. CALL TO ORDER

The properly agendized meeting was called to Order by President Tim Lipinski at 6:35 p.m.

II. CHANGES TO AGENDA and DECLARATION OF CONFLICT (6:36 p.m.)

The General Manager announced that Item III-D (Approval of General Manager's ballot selection of Albert Giordano for the seat of LAFCO Special District Representative Class I) could be removed from the Agenda. Discussion ensued. There were no objections.

III. CONSENT CALENDAR (6:38 p.m.)

Director Lipinski reviewed the items on the Consent Calendar. Director Robb-Wilder moved to approve the Consent Calendar as submitted. Director Marquez de la Plata seconded. Motion carried 4-0. The following items were approved:

- A. Approval of the Minutes of the January 7, 2016 Regular Board Meeting.
- B. Approval of Operations Warrants/Online payments/EFT payment.
- C. Receipt of Item(s) of Correspondence: (None.)
- D. (Removed from the Agenda).

IV. PUBLIC COMMENT (6:39 p.m.)

None.

V. ADMINISTRATIVE (6:39 p.m.)*

**in the order discussed*

- V-A. (6:39 p.m.) Discussion/Action re District Property at 17448 River Lane.** The GM provided an overview of this item. Board discussion ensued. Comments were made by Robin Donoghue. Further discussion ensued. No action was taken.
- V-B. (7:13 p.m.) Discussion/Action re 2015-16 1st Quarter Actual vs. Budgeted Operations and Capital Expenditures and County Balances.** The GM provided an overview of this item. Discussion ensued. No action was taken.
- V-C. (7:32 p.m.) Discussion/Action re Possible USDA Loans and/or Grants for CIP 2017.** The GM provided an overview of this item. Discussion ensued. Direction was given to staff to continue moving forward with USDA loan/grant funding and to investigate possible alternatives to Meyers Nave et al. for bond counsel on a USDA loan.
- V-D. (7:50 p.m.) Discussion/Action re Progress on the FY 2017 Budget Preparation.** The GM provided an overview of this item. Board discussion ensued. A Budget Committee meeting was scheduled for Wednesday, February 17 at 2 pm. Direction was given to staff to proceed with a 3% rate increase.

VI. GENERAL MANAGER'S REPORT (8:03 p.m.)

The General Manager reported on the following items:

1. Water Production and Sales
2. Leaks
3. Guerneville Rainfall
4. 2016/2017 CIP
5. Toilet Rebate / Direct Install Program
6. In-House Construction Projects
7. Gantt Chart

VII. BOARD MEMBERS' ANNOUNCEMENTS/COMMENTS

(8:14 p.m.)

Director Lipinski announced that work had begun at the former Spooner's Resort.

VIII. ITEMS FOR THE NEXT AGENDA (8:17 p.m.)

1. Riverlane property
2. USDA Loans/Grants for CIP 2017
3. FY 2016-17 Draft Budget
4. Notice of Completion for CIP 2016
5. FY 2014-15 Audit

ADJOURN

The meeting adjourned at 8:17 p.m.

Respectfully submitted,

Julie A. Kenny
Clerk to the Board of Directors

APPROVED:

Gaylord Schaap: _____
Sukey Robb-Wilder: _____
Tim Lipinski: _____
Richard Holmer _____
Pip Marquez de la Plata _____