



## BOARD OF DIRECTORS MEETING AGENDA

November 7, 2019, Regular Meeting  
District Offices, 17081 Hwy. 116, Ste. B  
Guerneville, California  
**6:30 p.m.**

**NOTICE TO PERSONS WITH DISABILITIES:** It is the policy of the Sweetwater Springs Water District to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request made at least 48 hours in advance of the need for assistance, this Agenda will be made available in appropriate alternative formats to persons with disabilities. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

Any person who has any questions concerning any agenda item may call the General Manager or Assistant Clerk of the Board to make inquiry concerning the nature of the item described on the agenda; copies of staff reports or other written documentation for each item of business are on file in the District Office and available for public inspection. All items listed are for Board discussion and action except for public comment items. In accordance with Section 5020.40 et seq. of the District Policies & Procedures, each speaker should limit their comments on any Agenda item to five (5) minutes or less. A maximum of twenty (20) minutes of public comment is allowed for each subject matter on the Agenda, unless the Board President allows additional time.

### **I. CALL TO ORDER (*Est. time: 2 min.*)**

- A. Board members Present
- B. Board members Absent
- C. Others in Attendance

### **II. CHANGES TO AGENDA and DECLARATIONS OF CONFLICT (*Est. time: 2 min.*)**

### **III. CONSENT CALENDAR (*Est. time: 5 min.*)**

***(Note: Items appearing on the Consent Calendar are deemed to be routine and non-controversial. A Board member may request that any item be removed from the Consent Calendar and added as an "Administrative" agenda item for the purposes of discussing the item(s)).***

- A. Approval of the Minutes of the October 3, 2019 Board Meeting
- B. Approval of Operations Warrants/Online payments/EFT payments

- C. Receipt of Item(s) of Correspondence. *Please note: Correspondence received regarding an item on the Administrative Agenda is not itemized here, but will be attached as back-up to that item in the Board packet and addressed with that item during the Board meeting*

**IV. PUBLIC COMMENT:** The District invites public participation regarding the affairs of the District. This time is made available for members of the public to address the Board regarding matters which do not appear on the Agenda, but are related to business of the District. Pursuant to the Brown Act, however, the Board of Directors may not conduct discussions or take action on items presented under public comment. Board members may ask questions of a speaker for purposes of clarification.

**V. ADMINISTRATIVE**

- A. Discussion/Action re Kincade Fire Emergency (*Est. time 20 min.*)
- B. Discussion/Action re FY 2019-20 1st Quarter Actual vs. Budgeted (Operations and Capital) Report thru September 30, 2019 (*Est. time 15 min.*)
- C. Discussion/Action re Resolution 19-13, Approving the Professional Services Agreement for Engineering Services for the Lower Harrison Tank Driveway Retaining Wall Project with Coastland Engineering Inc. (Coastland) for Purposes of Completing a Design, and Authorizing the General Manager to Sign (*Est. time 10 min.*)
- D. Discussion/Action re Old Monte Rio Road project update (*Est. time 10 min.*)

**VI. GENERAL MANAGER'S REPORT**

**VII. BOARD MEMBERS' ANNOUNCEMENTS**

**VIII. ITEMS FOR NEXT AGENDA**

**IX. CLOSED SESSION**

- A. Conference with Labor Negotiator (pursuant to Gov. Code Section 54957.6):  
District negotiator: Ed Fortner  
Employee Organization: Stationary Engineers Local 39
- B. Conference with Labor Negotiator pursuant to Gov. Code Section 54957.6  
District negotiator: Ed Fortner  
Unrepresented positions: Field Manager, Crew Supervisor (1)
- C. Public Employee Discipline/Dismissal/Release pursuant to Gov. Code Section 54954.5(e)
- D. Conference with Real Property Negotiators pursuant to Gov. Code Section 54956.7  
Property at 17448 River Lane, Guerneville  
Agency negotiator: Ed Fortner

Negotiating parties: SSWD and Russian River Recreation and Parks District

- E. Conference with Legal Counsel -- Significant exposure to litigation pursuant to subdivision (d)(2) of Section 54956.9 based on correspondence from Karen Steen (one potential case)

V. ADMINISTRATIVE (con't.)

- E. Discussion/Action re Resolution 19-14, Approving an Employment Agreement with Jack Bushgen, and Authorizing the Board President to Execute Said Agreement on the District's Behalf; and  
  
Resolution 19-15, Approving an Employment Agreement with Bryon Edgmon, and Authorizing the Board President to Execute Said Agreement on the District's Behalf (*Est. time 5 min.*)

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## **Sweetwater Springs Water District Mission and Goals**

The mission of the Sweetwater Springs Water District (SSWD) is to provide its customers with quality water and service in an open, accountable, and cost-effective manner and to manage District resources for the benefit of the community and environment. The District provides water distribution and maintenance services to five townships adjacent to the Russian River:

- Guerneville
- Rio Nido
- Guernewood Park
- Villa Grande
- Monte Rio

**GOAL 1: IMPLEMENT SOUND FINANCIAL PRACTICES TO ENSURE EFFECTIVE UTILIZATION OF DISTRICT RESOURCES**

**GOAL 2: PROVIDE RELIABLE AND HIGH QUALITY POTABLE WATER WITH FACILITIES THAT ARE PROPERLY CONSTRUCTED, MANAGED AND MAINTAINED TO ASSURE SYSTEM RELIABILITY**

**GOAL 3: HAVE UPDATED EMERGENCY PREPAREDNESS PLANS FOR ALL REASONABLE, FORESEEABLE SITUATIONS**

**GOAL 4: DEVELOP AND MAINTAIN A QUALITY WORKFORCE**

**GOAL 5: PROVIDE EXCELLENT PUBLIC OUTREACH, INFORMATION AND EDUCATION**

**GOAL 6: ENHANCE BOARD COMMUNICATIONS AND INFORMATION**